

Welcome to LMS Navigation Help Guide



GeM
Government
e Marketplace

Efficient • Transparent • Inclusive



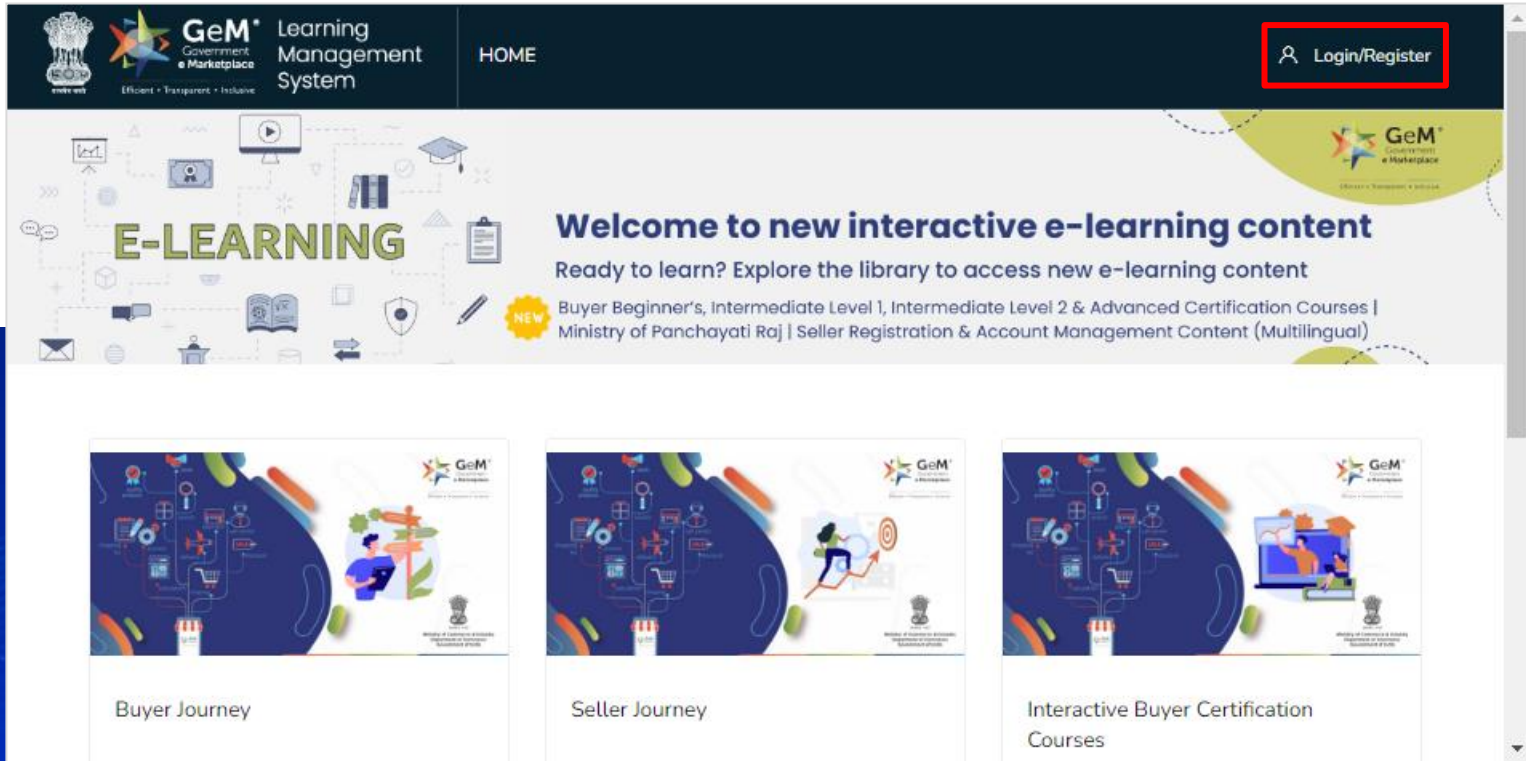
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Registration Process



Please select “Login/Register” to proceed.



The screenshot shows the GeM Learning Management System interface. At the top left, there is the GeM logo and the text "GeM Government e Marketplace Learning Management System". To the right of this is a "HOME" link. On the far right of the top navigation bar, there is a "Login/Register" button, which is highlighted with a red rectangle. Below the navigation bar is a large banner with the text "E-LEARNING" and "Welcome to new interactive e-learning content". The banner also includes the text "Ready to learn? Explore the library to access new e-learning content" and "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". Below the banner are three cards: "Buyer Journey", "Seller Journey", and "Interactive Buyer Certification Courses". Each card features a colorful illustration of a person interacting with a computer screen.

GeM[®] Government e Marketplace Learning Management System

HOME

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E-LEARNING

Welcome to new interactive e-learning content

Ready to learn? Explore the library to access new e-learning content

Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)

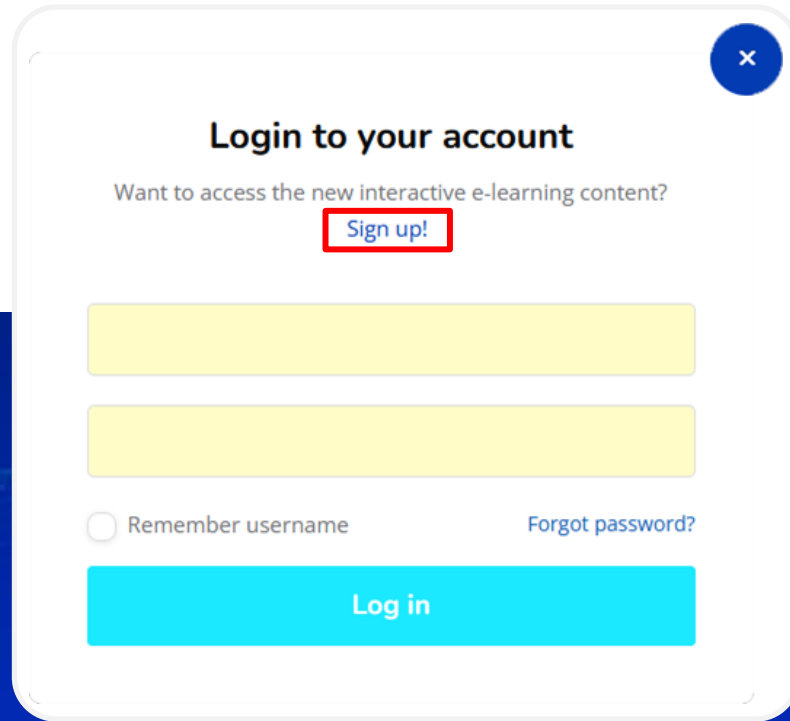
Buyer Journey

Seller Journey

Interactive Buyer Certification Courses

Click on “Sign Up” to register as new user.

Kindly Note:- You will need to sign up as a new user to access the interactive e-learning courses.



A login form titled "Login to your account" with a close button (X) in the top right corner. Below the title is the text "Want to access the new interactive e-learning content?". A "Sign up!" button is highlighted with a red border. Below this are two yellow input fields for username and password. At the bottom left is a radio button labeled "Remember username", and at the bottom right is a link "Forgot password?". A large cyan "Log in" button is at the bottom center.

Login to your account

Want to access the new interactive e-learning content?

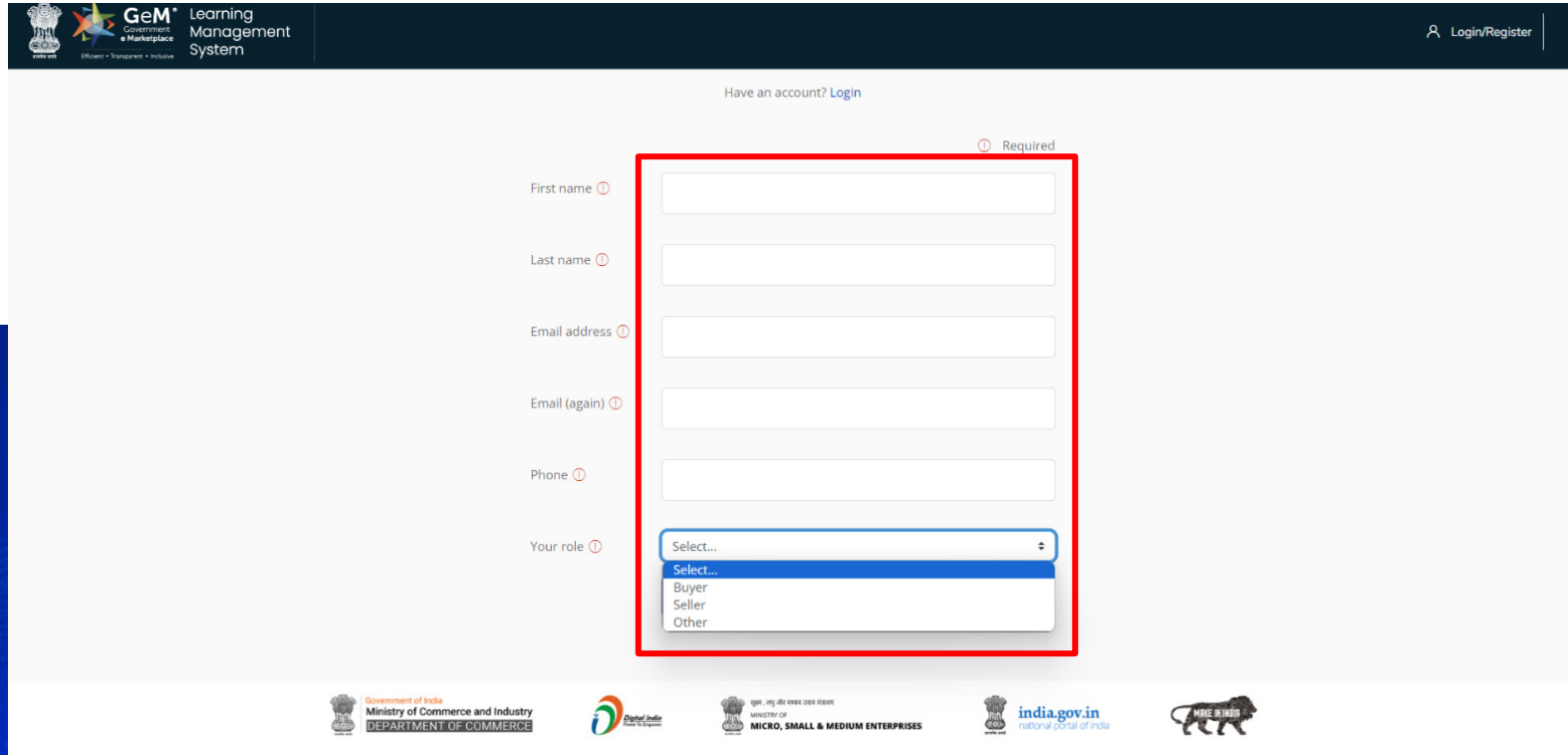
[Sign up!](#)

Remember username [Forgot password?](#)

Log in

Fill in the required details and select user role from dropdown menu.

Kindly Note:- Please ensure to fill in the correct email ID as an activation link will be sent to this email.

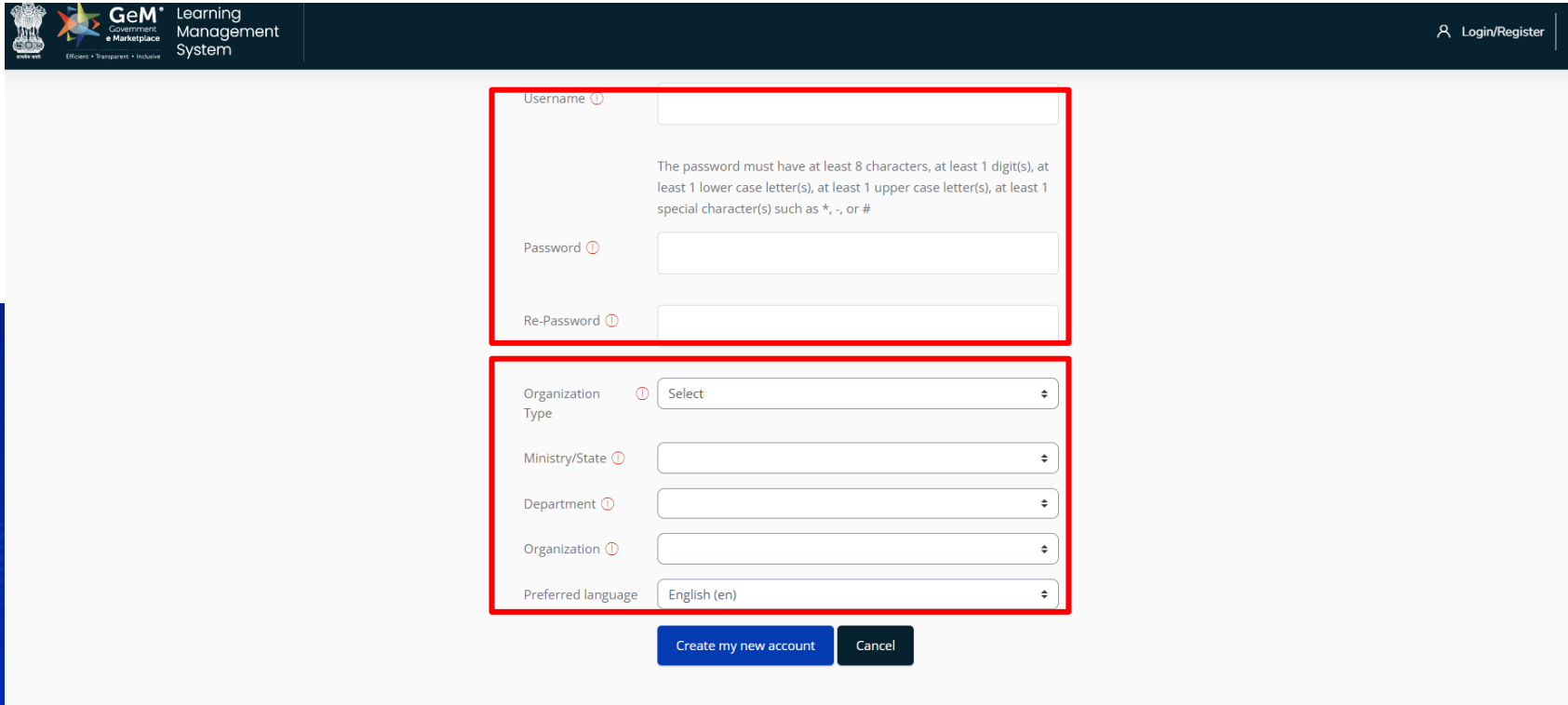


The screenshot shows the registration page of the GeM Learning Management System. The header includes the GeM logo and the text "Learning Management System" and "Login/Register". The main content area contains a registration form with the following fields:

- First name (Required)
- Last name
- Email address (Required)
- Email (again)
- Phone
- Your role (Required) with a dropdown menu showing options: Select..., Buyer, Seller, and Other.

The form fields are enclosed in a red rectangular box. At the bottom of the page, there are logos for the Government of India, Ministry of Commerce and Industry, Digital India, Ministry of Micro, Small & Medium Enterprises, and the national portal of India (india.gov.in).


Set your user ID and password and select the appropriate options from the drop down menu based on the role you have selected.




The screenshot shows the registration interface for the GeM Learning Management System. The header includes the GeM logo and the text "Learning Management System" and "Login/Register". The form is divided into two main sections, both highlighted with red boxes. The first section contains fields for "Username", "Password", and "Re-Password", with a password strength requirement message. The second section contains dropdown menus for "Organization Type", "Ministry/State", "Department", and "Organization", and a text field for "Preferred language" set to "English (en)". At the bottom, there are two buttons: "Create my new account" and "Cancel".


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Login/Register


Username 


The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as *, -, or #


Password 


Re-Password 

Organization Type  Select 

Ministry/State 

Department 

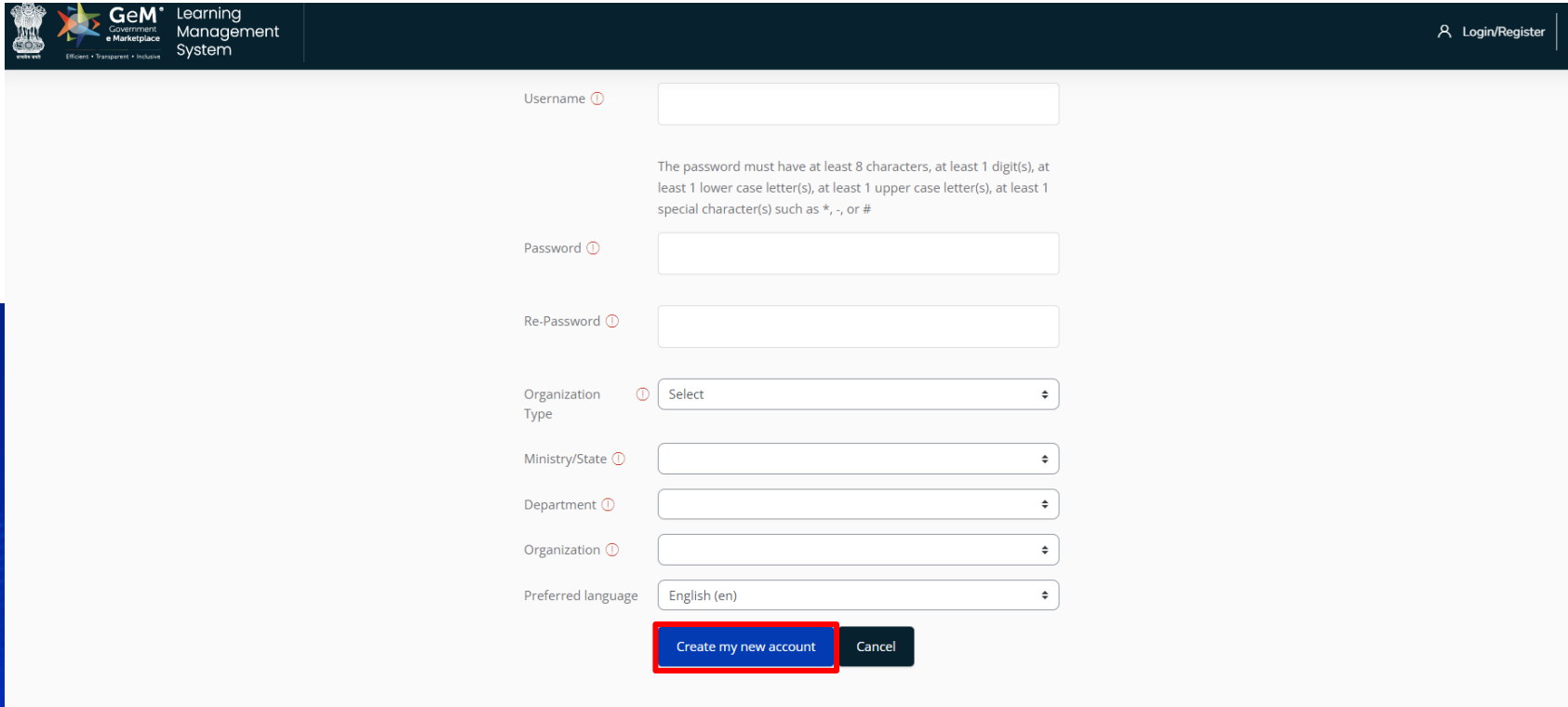
Organization 

Preferred language English (en) 

Create my new account Cancel

Click on “Create my new account” to create new LMS ID.

Kindly Note:- All users registering as “Buyer” will need to register with "nic.in" or "gov.in" email ID.



The screenshot shows the registration interface for the GeM Learning Management System. The header includes the GeM logo and the text "Learning Management System" and "Login/Register". The registration form contains the following fields:

- Username**: A text input field.
- Password**: A text input field with a note: "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as *, -, or #".
- Re-Password**: A text input field.
- Organization Type**: A dropdown menu with "Select" as the current selection.
- Ministry/State**: A dropdown menu.
- Department**: A dropdown menu.
- Organization**: A dropdown menu.
- Preferred language**: A dropdown menu with "English (en)" selected.

At the bottom of the form, there are two buttons: "Create my new account" (highlighted with a red border) and "Cancel".



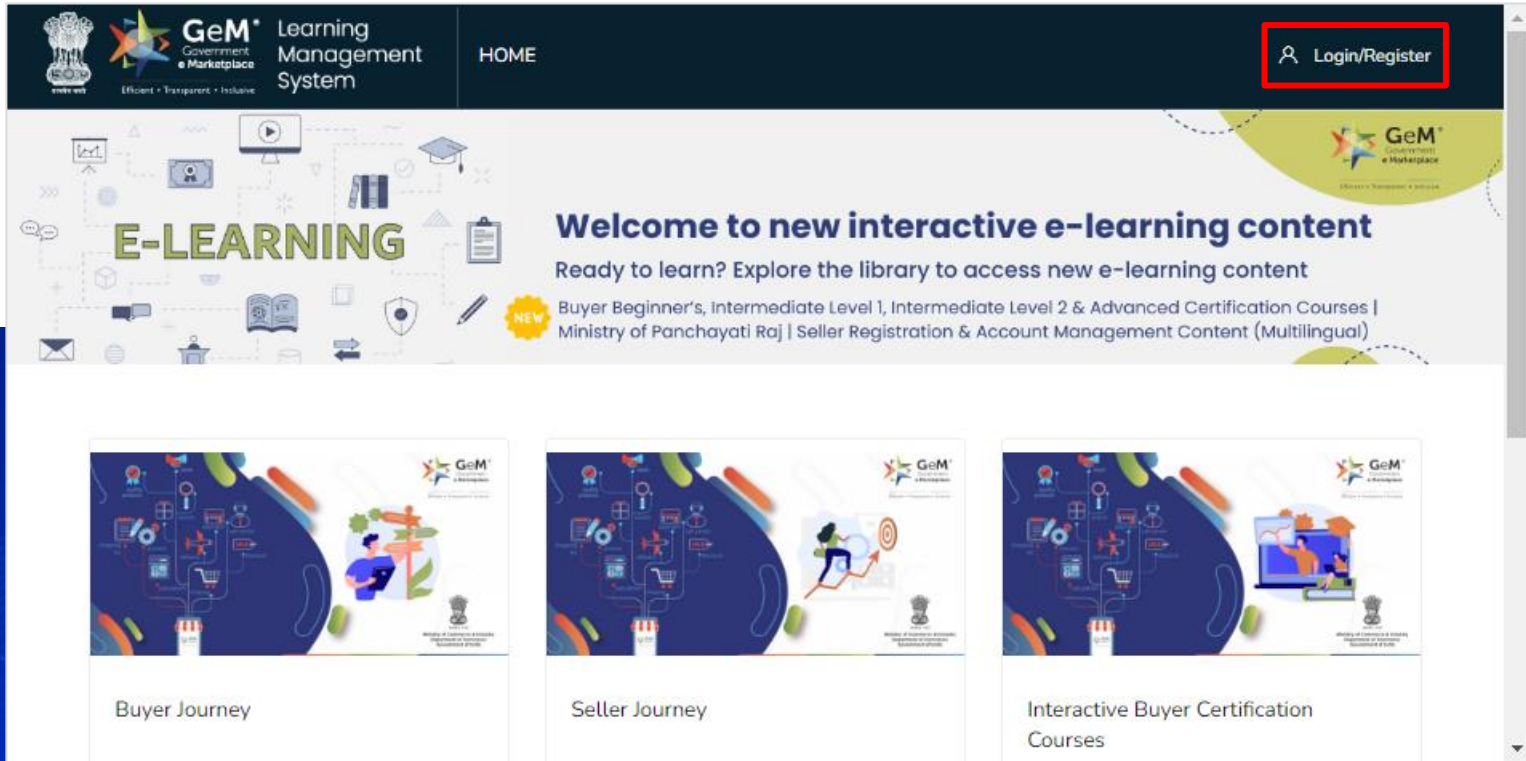
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Login Process



Please select “Login/Register” to proceed.



The screenshot shows the GeM Learning Management System interface. At the top left, there is the GeM logo and the text "GeM Government e Marketplace Learning Management System". To the right of this is a "HOME" link. On the far right of the top navigation bar, there is a "Login/Register" button, which is highlighted with a red rectangular box. Below the navigation bar is a large banner area. On the left side of the banner, the word "E-LEARNING" is written in large, bold, green letters. To the right of this, the text reads: "Welcome to new interactive e-learning content", "Ready to learn? Explore the library to access new e-learning content", and "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". Below the banner are three main content cards. The first card is titled "Buyer Journey" and features an illustration of a person at a computer with various icons representing the buyer's process. The second card is titled "Seller Journey" and features an illustration of a person running towards a target icon. The third card is titled "Interactive Buyer Certification Courses" and features an illustration of a person at a computer screen. Each card also includes the GeM logo and the text "Ministry of Panchayati Raj".



Enter your User ID and Password.

✕

Login to your account

Want to access the new interactive e-learning content?


[Sign up!](#)

Remember username

[Forgot password?](#)

Log in

 Select “Log in” to proceed.



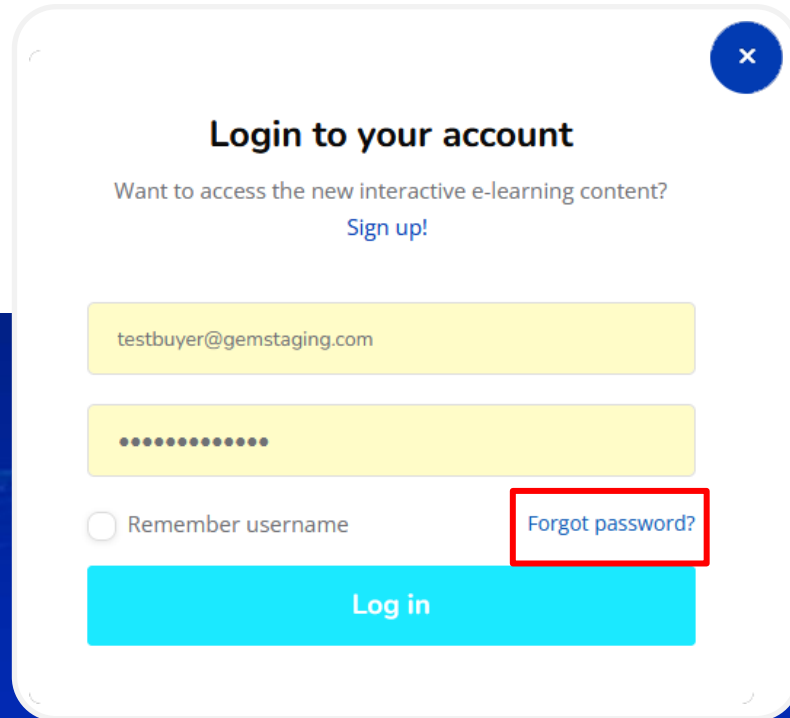
Login to your account

Want to access the new interactive e-learning content?
[Sign up!](#)

Remember username [Forgot password?](#)

Log in

If you have forgotten your password, click on the "Forgot Password" option. Follow the steps to reset your password and regain access to your account.



The screenshot shows a login modal window with a close button (X) in the top right corner. The title is "Login to your account". Below the title, it asks "Want to access the new interactive e-learning content?" and provides a "Sign up!" link. There are two input fields: the first contains the email "testbuyer@gemstaging.com" and the second is a password field with masked characters. Below the password field, there is a radio button for "Remember username" and a link for "Forgot password?". At the bottom, there is a large blue "Log in" button.

Login to your account

Want to access the new interactive e-learning content?
[Sign up!](#)

testbuyer@gemstaging.com

.....

Remember username [Forgot password?](#)

Log in



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Home Page Navigation





Welcome to your homepage.

The screenshot shows the GeM Learning Management System interface. At the top left is the Government of India emblem and the GeM logo with the tagline 'Efficient • Transparent • Inclusive'. The header includes the text 'Learning Management System' and navigation links for 'HOME', 'DASHBOARD', and 'MY COURSES'. On the right side of the header are three circular icons representing a bell, a gear, and a user profile. The main banner features the text 'E-LEARNING' in large green letters, surrounded by various educational icons. To the right of this banner, it says 'Welcome to new interactive e-learning content' and 'Ready to learn? Explore the library to access new e-learning content'. Below this, a 'NEW' badge is followed by the text: 'Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)'. At the bottom, there are two featured course cards: 'Buyer Journey' and 'Interactive Buyer Certification Courses', each with a colorful illustration of a buyer's path and a person at a computer.

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Learning Management System

HOME DASHBOARD MY COURSES

E-LEARNING

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Welcome to new interactive e-learning content

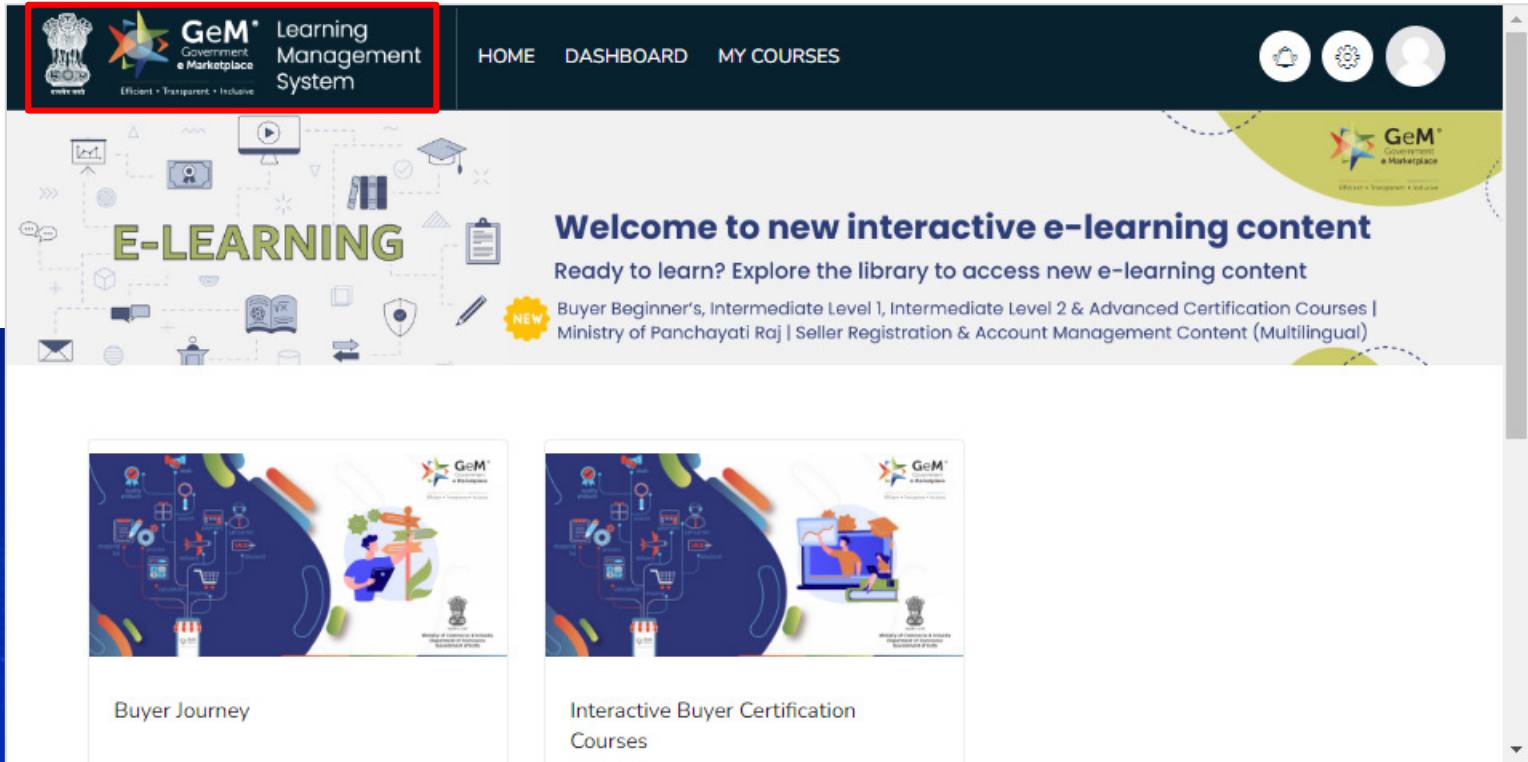
Ready to learn? Explore the library to access new e-learning content

NEW Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)

Buyer Journey

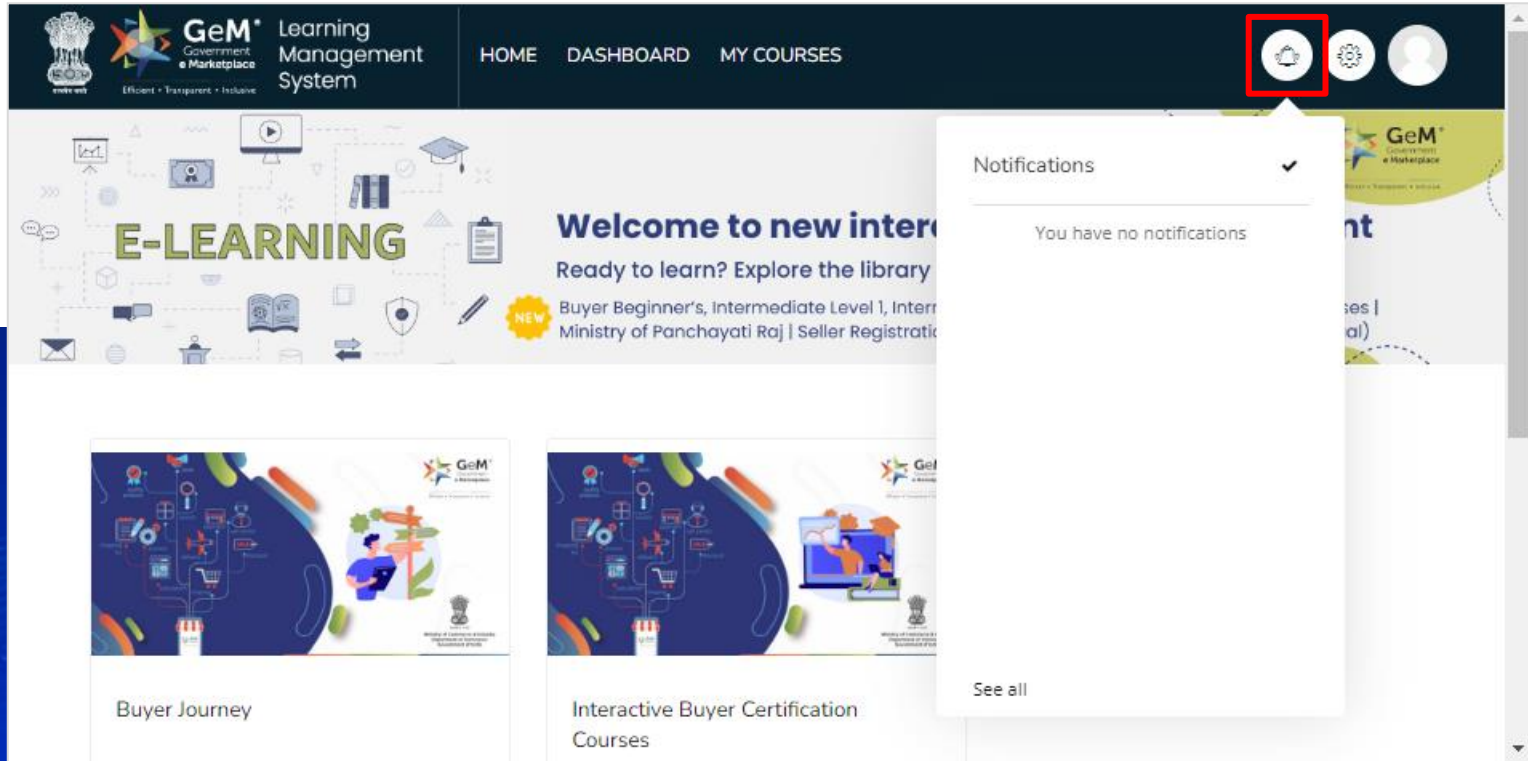
Interactive Buyer Certification Courses

The Government e Marketplace logo positioned in the upper left corner is interactive.



The screenshot displays the GeM Learning Management System interface. At the top left, the GeM logo and the text "GeM Government e Marketplace" are enclosed in a red rectangular box, indicating its interactivity. To the right of the logo, the text "Learning Management System" is displayed. The navigation menu includes "HOME", "DASHBOARD", and "MY COURSES". On the right side of the header, there are three circular icons representing a bell, a gear, and a user profile. The main content area features a large "E-LEARNING" title in green, surrounded by various educational icons. Below this, a blue heading reads "Welcome to new interactive e-learning content", followed by the text "Ready to learn? Explore the library to access new e-learning content". A yellow "NEW" badge is placed next to the text "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". At the bottom, two course cards are visible: "Buyer Journey" and "Interactive Buyer Certification Courses".

Click on “Notification” icon for staying updated with latest updates and announcements.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". A notification bell icon is highlighted with a red square. A dropdown menu is open, showing "Notifications" with a checkmark and the message "You have no notifications". Below the menu, there are two main content cards: "Buyer Journey" and "Interactive Buyer Certification Courses".

GeM[®] Learning Management System
HOME DASHBOARD MY COURSES

E-LEARNING

Welcome to new inter
Ready to learn? Explore the library
Buyer Beginner's, Intermediate Level 1, Intern
Ministry of Panchayati Raj | Seller Registrati

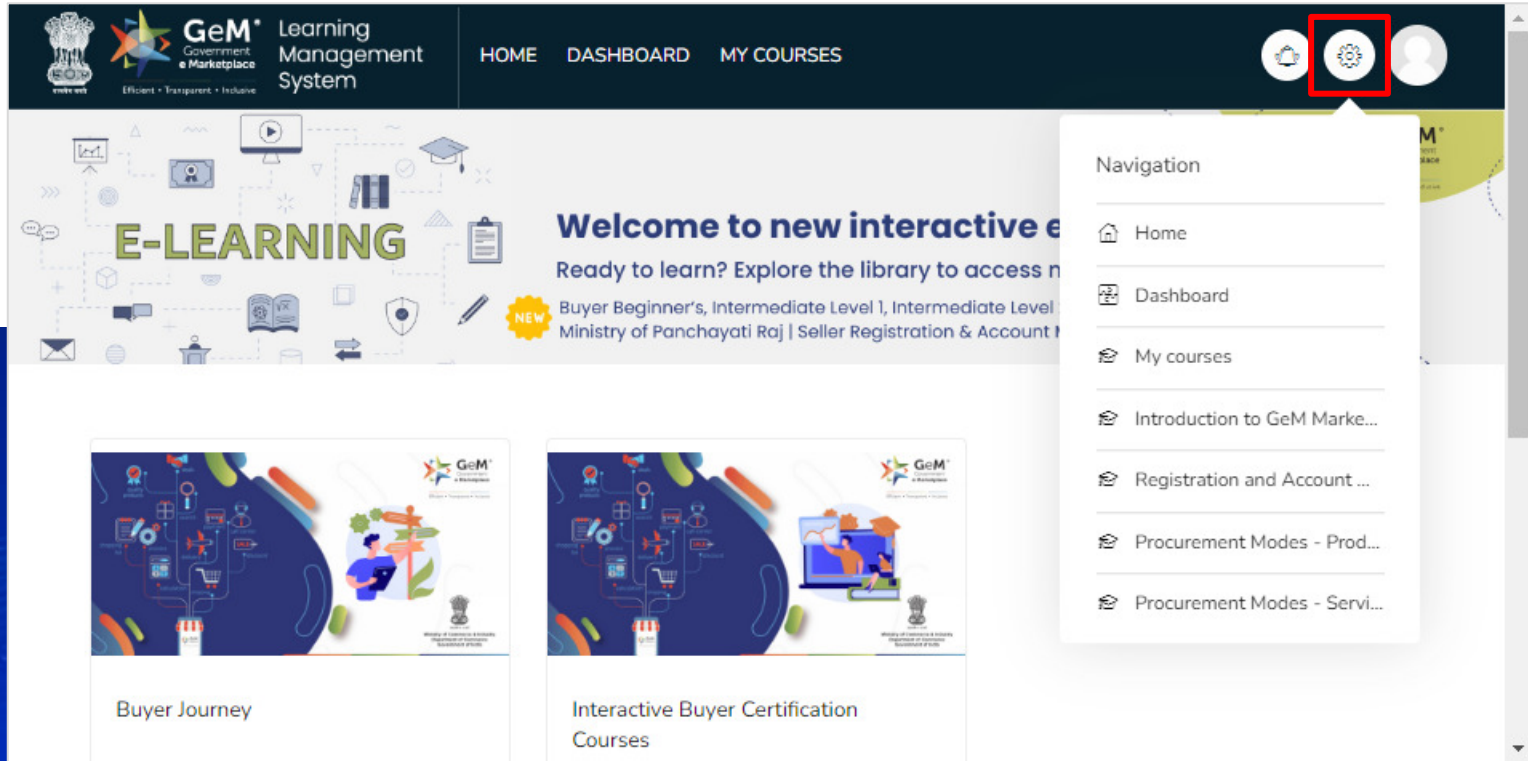
Notifications ✓
You have no notifications

Buyer Journey

Interactive Buyer Certification Courses

See all

The "Settings" tab allows the user to customize and configure their learning experience.

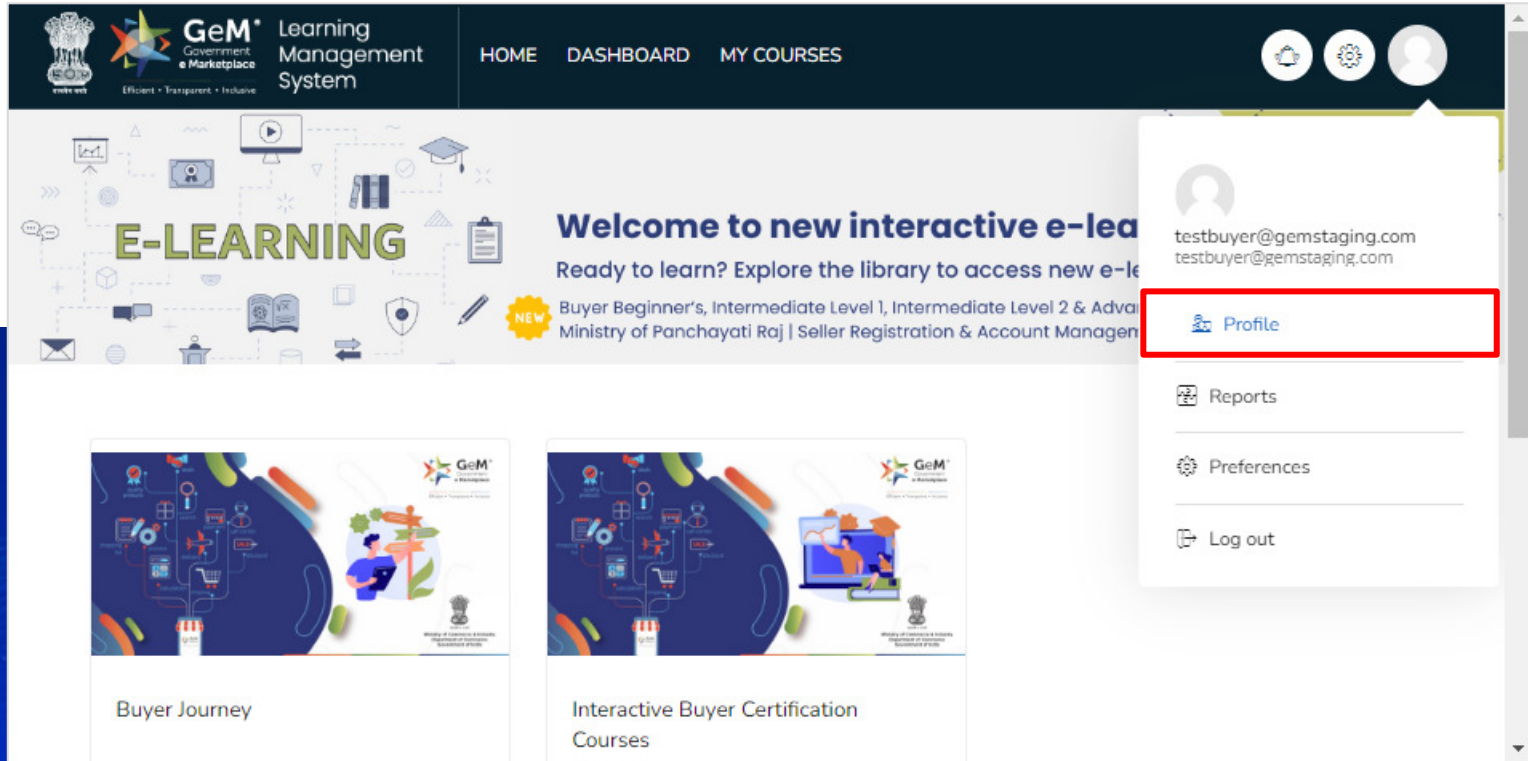


The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar, there are three icons: a notification bell, a gear (Settings), and a user profile. The gear icon is highlighted with a red square. A dropdown menu is open below the gear icon, listing the following navigation options:

- Navigation
- Home
- Dashboard
- My courses
- Introduction to GeM Marke...
- Registration and Account ...
- Procurement Modes - Prod...
- Procurement Modes - Servi...

The main content area features a banner with the text "E-LEARNING" and "Welcome to new interactive e...". Below the banner, there are two featured cards: "Buyer Journey" and "Interactive Buyer Certification Courses".

Click on “Profile” to update your personal information, track your progress and personalise your learning journey.



The screenshot shows the GeM Learning Management System dashboard. At the top, there is a navigation bar with the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar, there are three circular icons: a bell, a gear, and a user profile. Below the navigation bar, the main content area features a large "E-LEARNING" banner with various educational icons. To the right of the banner, there is a welcome message: "Welcome to new interactive e-learning" and "Ready to learn? Explore the library to access new e-learning courses". Below this, there is a "NEW" badge and text: "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Level 3 | Seller Registration & Account Management". A user profile dropdown menu is open on the right side, showing the user's email address "testbuyer@gemstaging.com" and a list of options: "Profile", "Reports", "Preferences", and "Log out". The "Profile" option is highlighted with a red border. Below the banner, there are two main content cards: "Buyer Journey" and "Interactive Buyer Certification Courses".

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HOME DASHBOARD MY COURSES

E-LEARNING

Welcome to new interactive e-learning
Ready to learn? Explore the library to access new e-learning courses

NEW
Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Level 3 | Seller Registration & Account Management

testbuyer@gemstaging.com
testbuyer@gemstaging.com

Profile

Reports

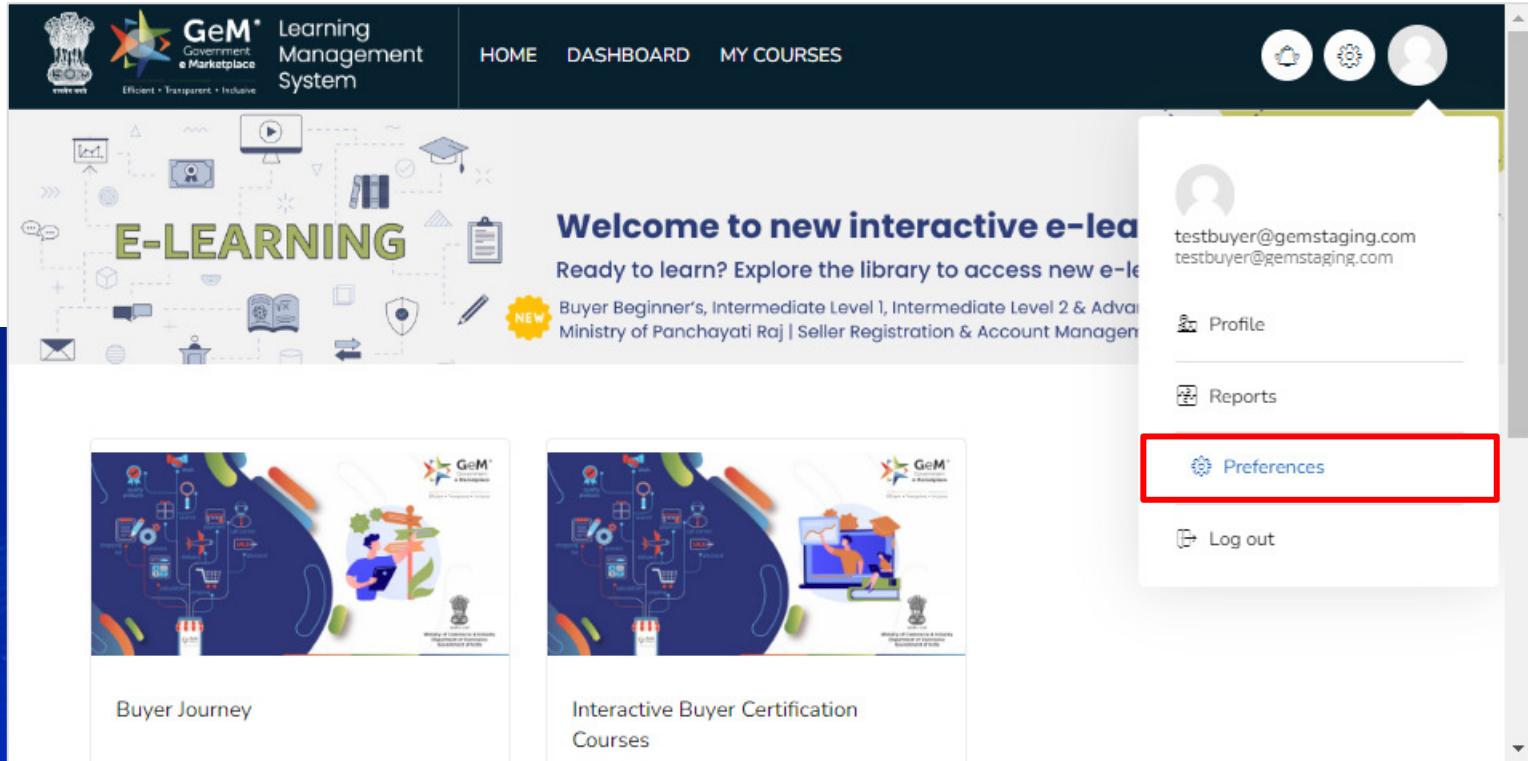
Preferences

Log out

Buyer Journey

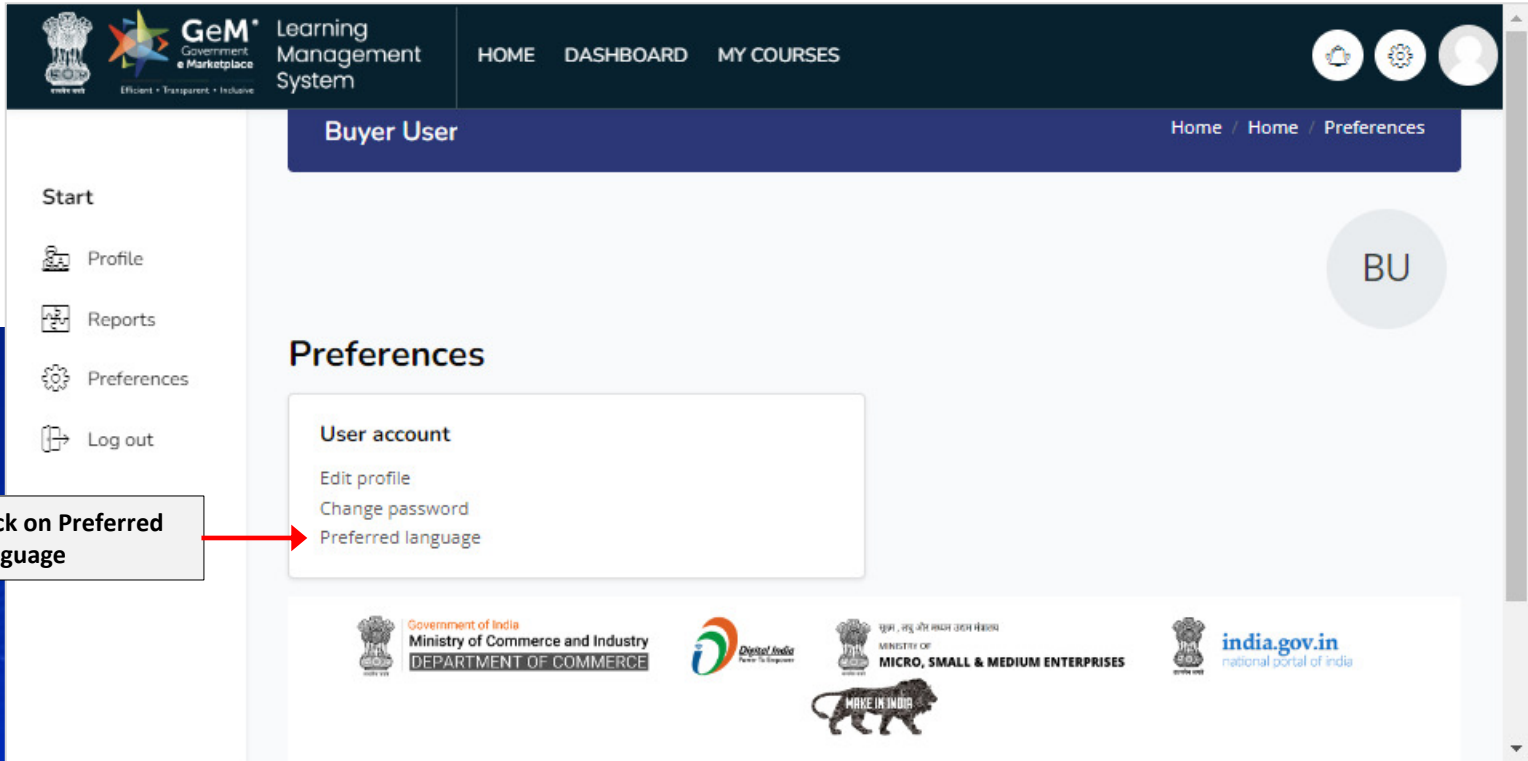
Interactive Buyer Certification Courses

Under the “Preferences” tab there is a “Preferred Language” option that allows you to select your preferred language for accessing the platform and content.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". A user profile dropdown menu is open on the right, showing the email "testbuyer@gemstaging.com" and options for "Profile", "Reports", "Preferences" (highlighted with a red box), and "Log out". The main content area features an "E-LEARNING" banner with the text "Welcome to new interactive e-learning" and "Ready to learn? Explore the library to access new e-learning content". Below the banner are two featured cards: "Buyer Journey" and "Interactive Buyer Certification Courses".

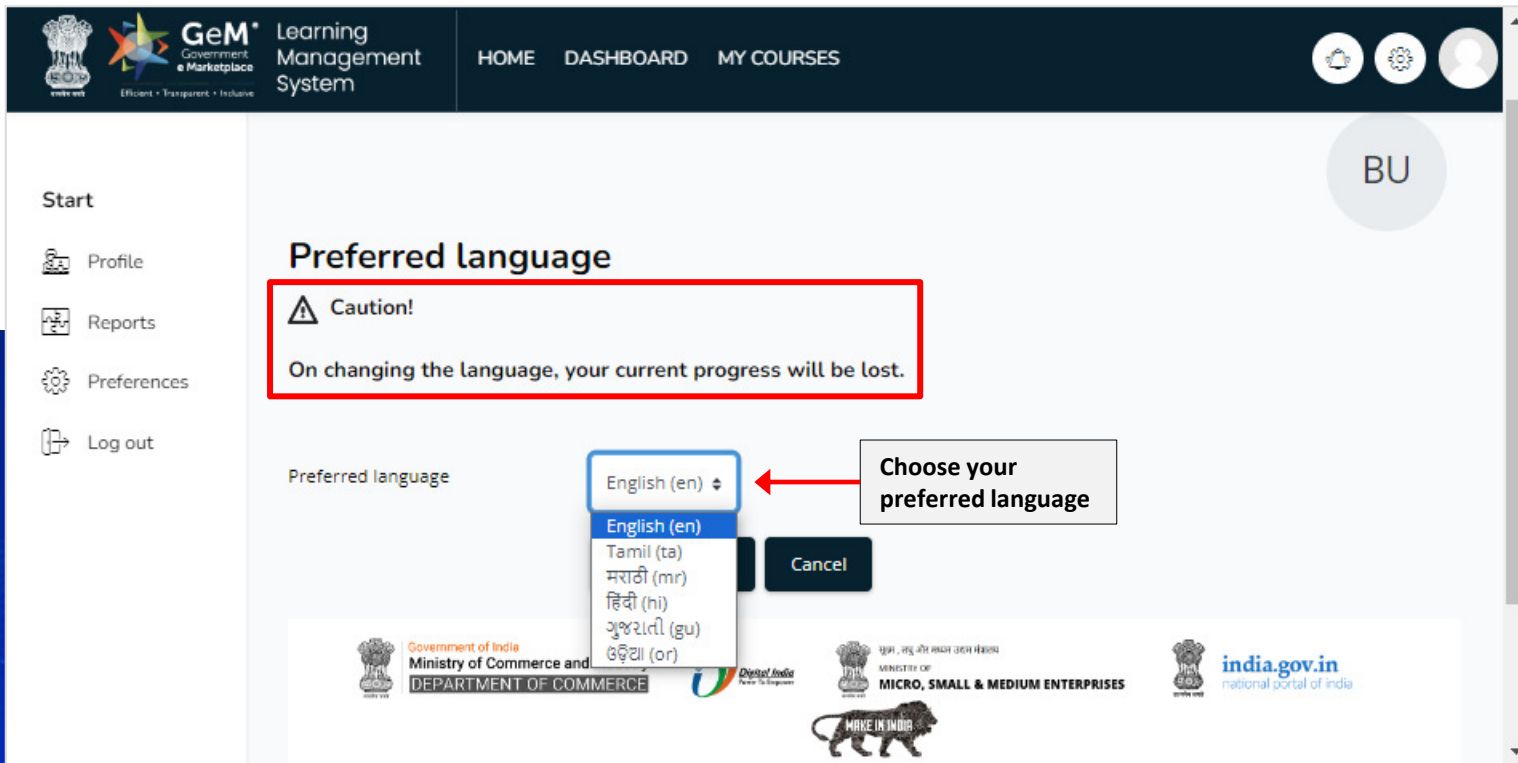
To change your language, click on “Preferred language”.



The screenshot shows the GeM Learning Management System interface. At the top, there is a navigation bar with the GeM logo, the text "Learning Management System", and links for "HOME", "DASHBOARD", and "MY COURSES". Below this is a dark blue header with "Buyer User" on the left and "Home / Home / Preferences" on the right. A sidebar on the left contains a "Start" section with icons for Profile, Reports, Preferences, and Log out. The main content area is titled "Preferences" and contains a "User account" section with three options: "Edit profile", "Change password", and "Preferred language". A red arrow points from a callout box to the "Preferred language" option. The callout box contains the text "Click on Preferred language". At the bottom of the page, there are logos for the Government of India, Ministry of Commerce and Industry, Department of Commerce, Digital India, Ministry of Micro, Small & Medium Enterprises, and the India.gov.in national portal of India, along with the "MAKE IN INDIA" logo.

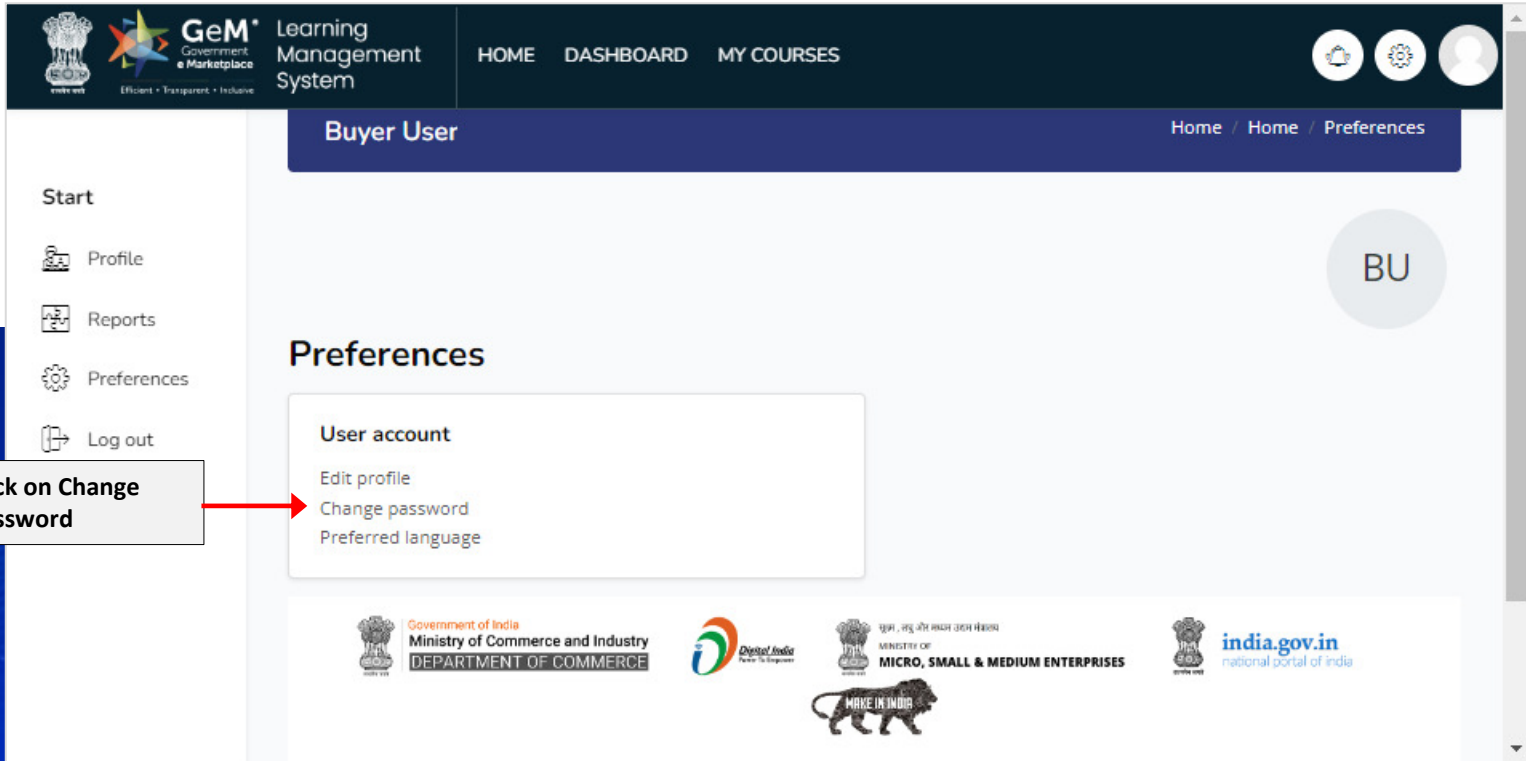
Click on Preferred language

Then select the language from the dropdown list. Please be aware that if you change the language, any progress you've made until now will be lost.



The screenshot displays the GeM Learning Management System interface. At the top, the header includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". A user profile icon labeled "BU" is visible in the top right corner. On the left side, a sidebar menu lists "Start", "Profile", "Reports", "Preferences", and "Log out". The main content area is titled "Preferred language" and features a red-bordered "Caution!" box with the warning: "On changing the language, your current progress will be lost." Below this, a dropdown menu for "Preferred language" is open, showing options: "English (en)", "Tamil (ta)", "मराठी (mr)", "हिंदी (hi)", "ગુજરાતી (gu)", and "ଓଡ଼ିଆ (or)". A red arrow points from a callout box labeled "Choose your preferred language" to the dropdown menu. A "Cancel" button is located to the right of the dropdown. The footer contains logos for the Government of India, Ministry of Commerce and Industry, Department of Commerce, Digital India, Ministry of Micro, Small & Medium Enterprises, and the national portal of India (india.gov.in).

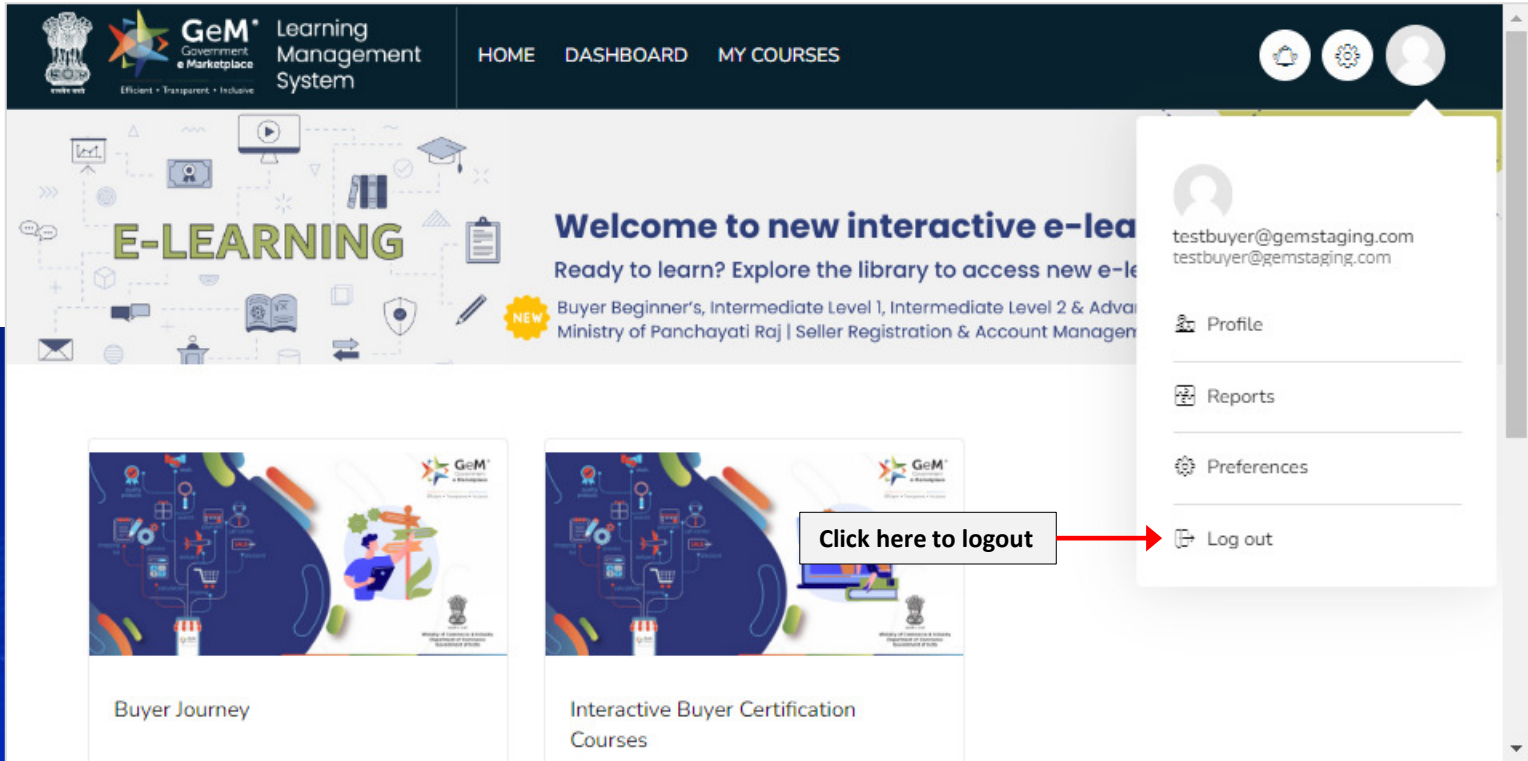
Click on “Change password” if you want to change your password.



The screenshot displays the GeM Learning Management System interface. At the top, there is a navigation bar with the GeM logo, the text "Learning Management System", and links for "HOME", "DASHBOARD", and "MY COURSES". Below this is a dark blue header with "Buyer User" and a breadcrumb trail "Home / Home / Preferences". A sidebar on the left lists "Start" with options: Profile, Reports, Preferences, and Log out. The main content area is titled "Preferences" and contains a "User account" section with three options: "Edit profile", "Change password", and "Preferred language". A red arrow points from a callout box to the "Change password" option. The callout box contains the text "Click on Change password". At the bottom of the page, there are logos for the Government of India, Ministry of Commerce and Industry, Department of Commerce, Digital India, Ministry of Micro, Small & Medium Enterprises, and the India.gov.in national portal of India, along with the "MAKE IN INDIA" logo.

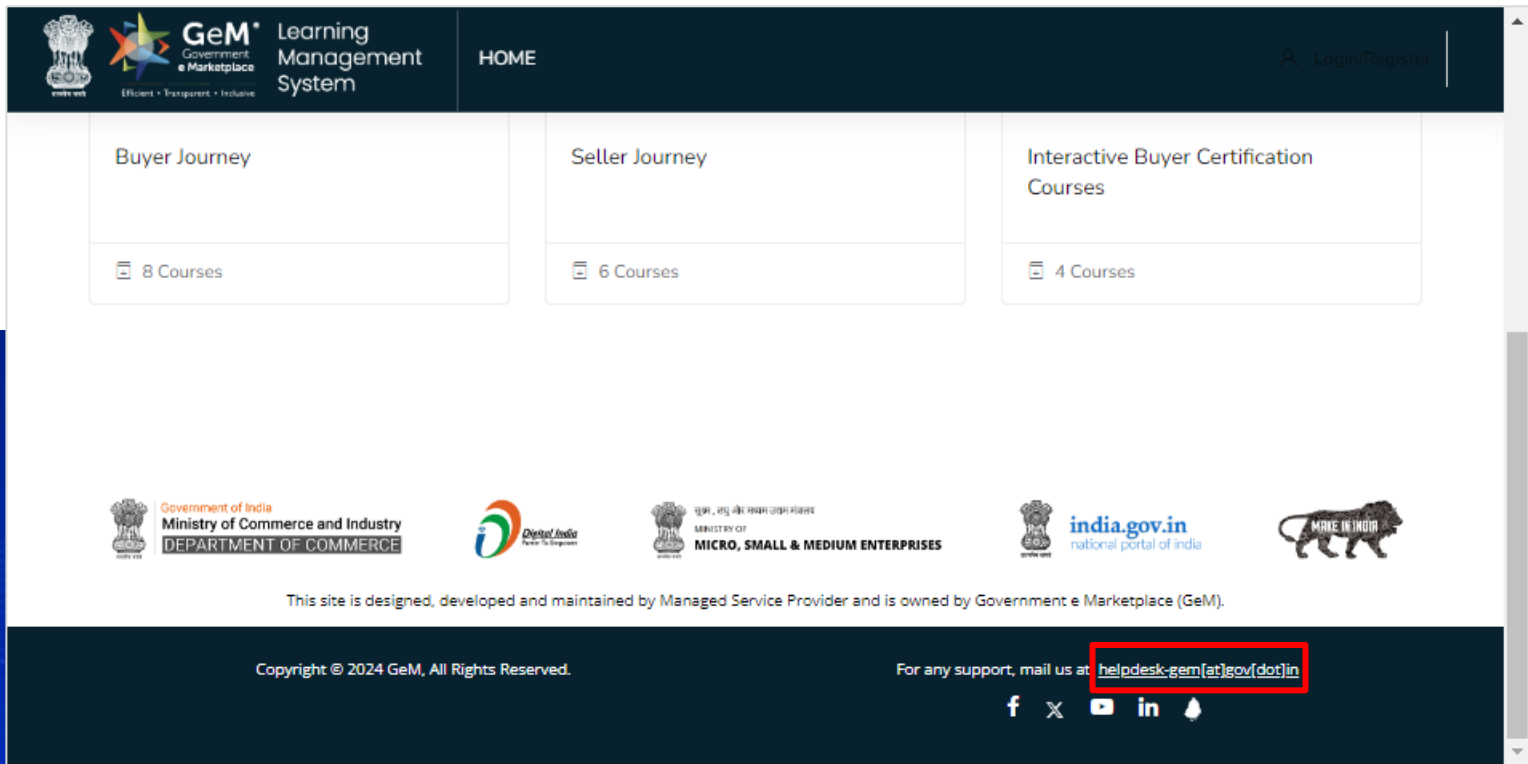
Click on Change
password

The “Log out” icon allows users to log out of their account and securely end their current session.



The screenshot shows the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar, there are three circular icons: a bell, a gear, and a user profile. The user profile icon is active, and a dropdown menu is open, displaying the user's email address "testbuyer@gemstaging.com" and a list of options: "Profile", "Reports", "Preferences", and "Log out". A red arrow points from a text box labeled "Click here to logout" to the "Log out" option in the dropdown menu. The main content area features a large "E-LEARNING" banner with the text "Welcome to new interactive e-learning" and "Ready to learn? Explore the library to access new e-learning courses". Below the banner, there are two main sections: "Buyer Journey" and "Interactive Buyer Certification Courses".

Helpdesk support is a crucial support system for users. Click on this email link here to reach out to us.



The screenshot shows the GeM Learning Management System interface. At the top, there is a dark navigation bar with the GeM logo, the text 'Learning Management System', and a 'HOME' link. On the right side of the navigation bar, there are links for 'Login/Register'. Below the navigation bar, the main content area is divided into three columns, each representing a course category:

- Buyer Journey**: 8 Courses
- Seller Journey**: 6 Courses
- Interactive Buyer Certification Courses**: 4 Courses

At the bottom of the page, there is a footer section with several logos and text:

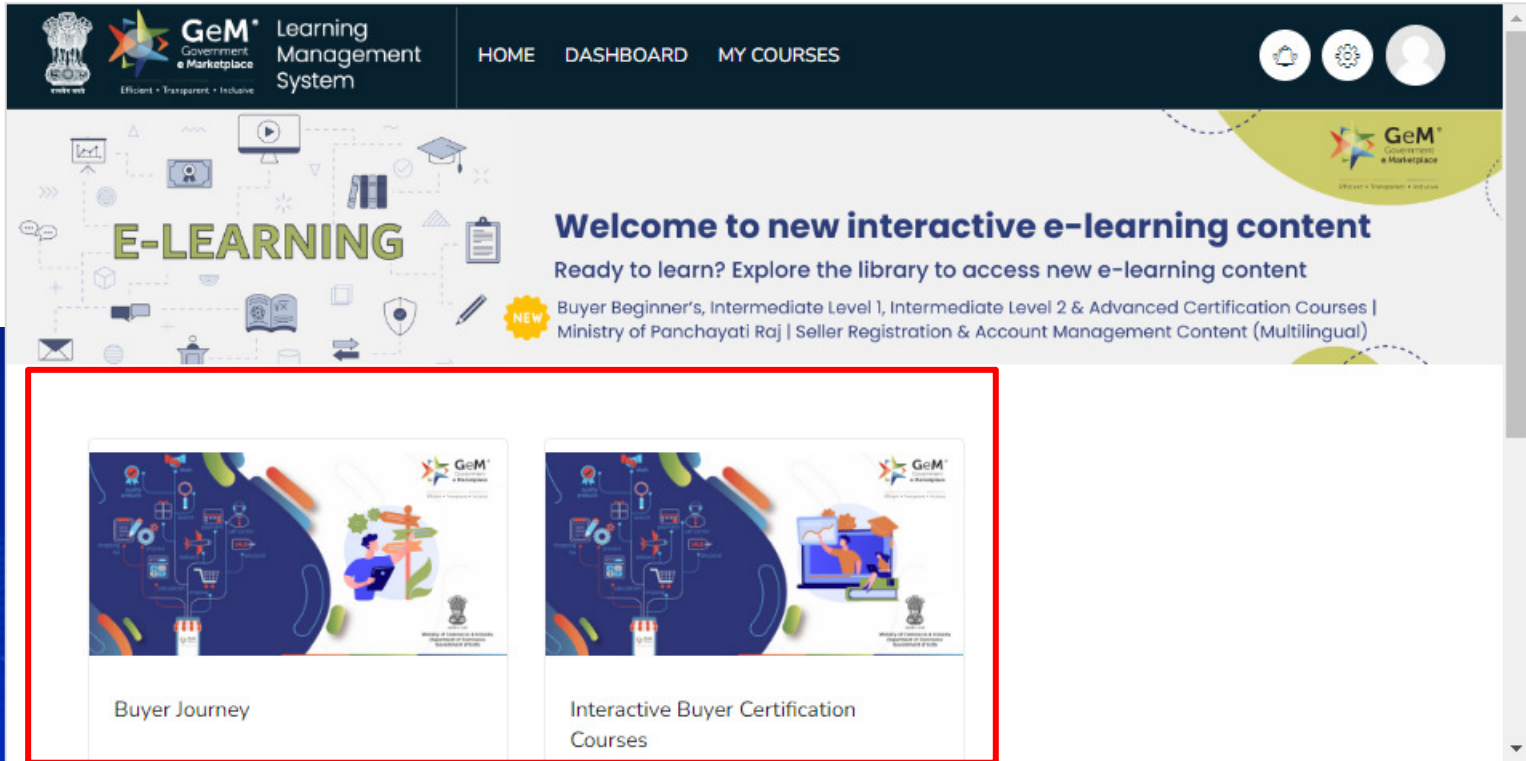
- Government of India, Ministry of Commerce and Industry, DEPARTMENT OF COMMERCE
- Digital India, Power To Empower
- भारत, संघ और मध्यम उद्यम प्रसारण, MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
- india.gov.in, national portal of india
- MADE IN INDIA logo

Below the logos, it states: 'This site is designed, developed and maintained by Managed Service Provider and is owned by Government e Marketplace (GeM).'

At the very bottom, there is a dark footer bar with the following information:

- Copyright © 2024 GeM, All Rights Reserved.
- For any support, mail us at [helpdesk-ge\[m\]@gov\[dot\]in](mailto:helpdesk-ge[m]@gov[dot]in)
- Social media icons for Facebook, X, YouTube, LinkedIn, and WhatsApp.

Upon clicking the “HOME” button, Buyer can discover courses on Buyer Journey and Interactive Buyer Certification Courses.



The screenshot displays the GeM Learning Management System interface. At the top, the header includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". Below the header, a large banner features the text "E-LEARNING" and "Welcome to new interactive e-learning content". A "NEW" badge is present next to the text "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". Below the banner, two course cards are visible, both highlighted with a red border. The first card is titled "Buyer Journey" and the second is titled "Interactive Buyer Certification Courses".

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Learning Management System

HOME DASHBOARD MY COURSES

E-LEARNING

Welcome to new interactive e-learning content

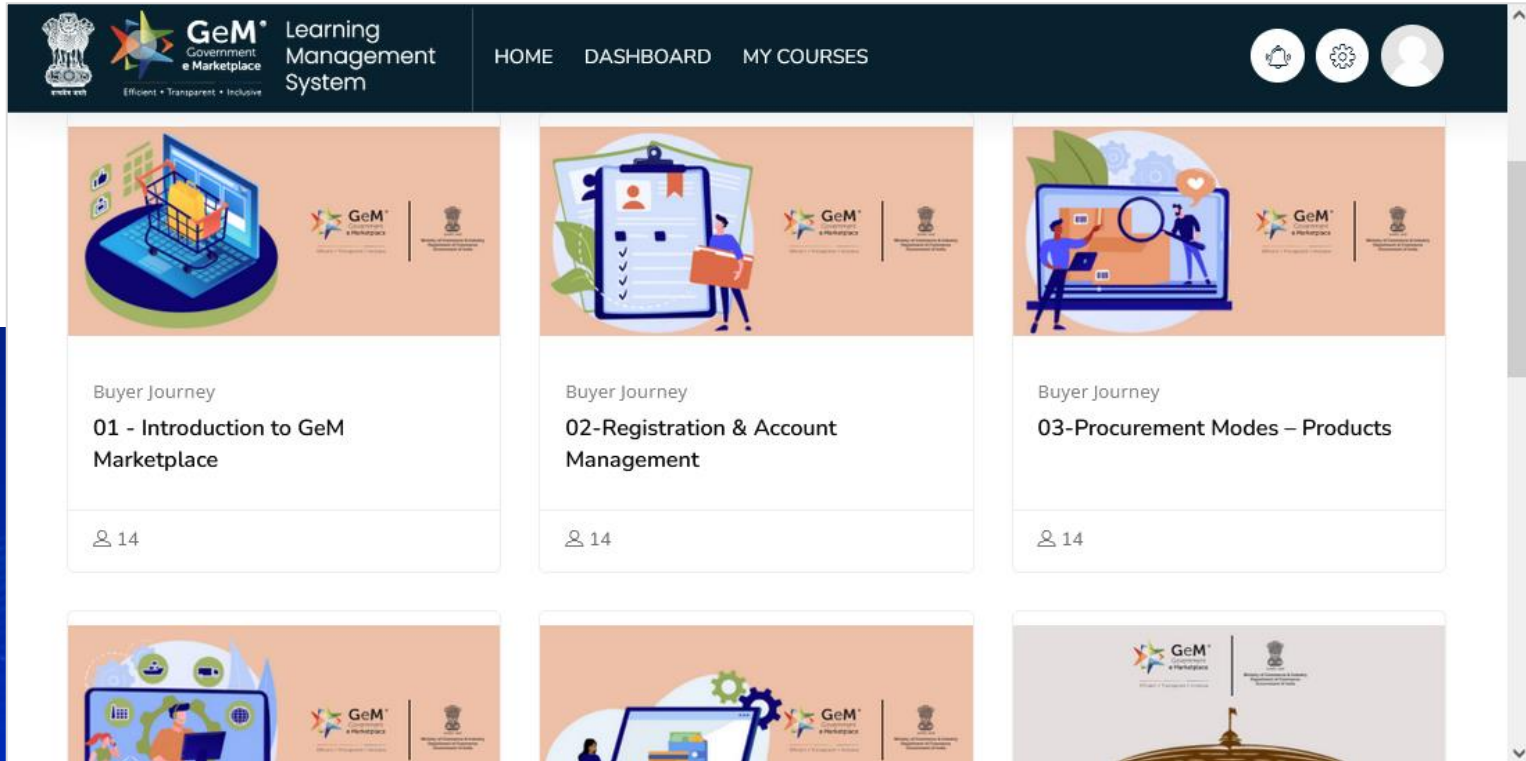
Ready to learn? Explore the library to access new e-learning content

NEW Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)

Buyer Journey

Interactive Buyer Certification Courses

On clicking “Buyer Journey”, Buyer will be able to see the assigned courses.

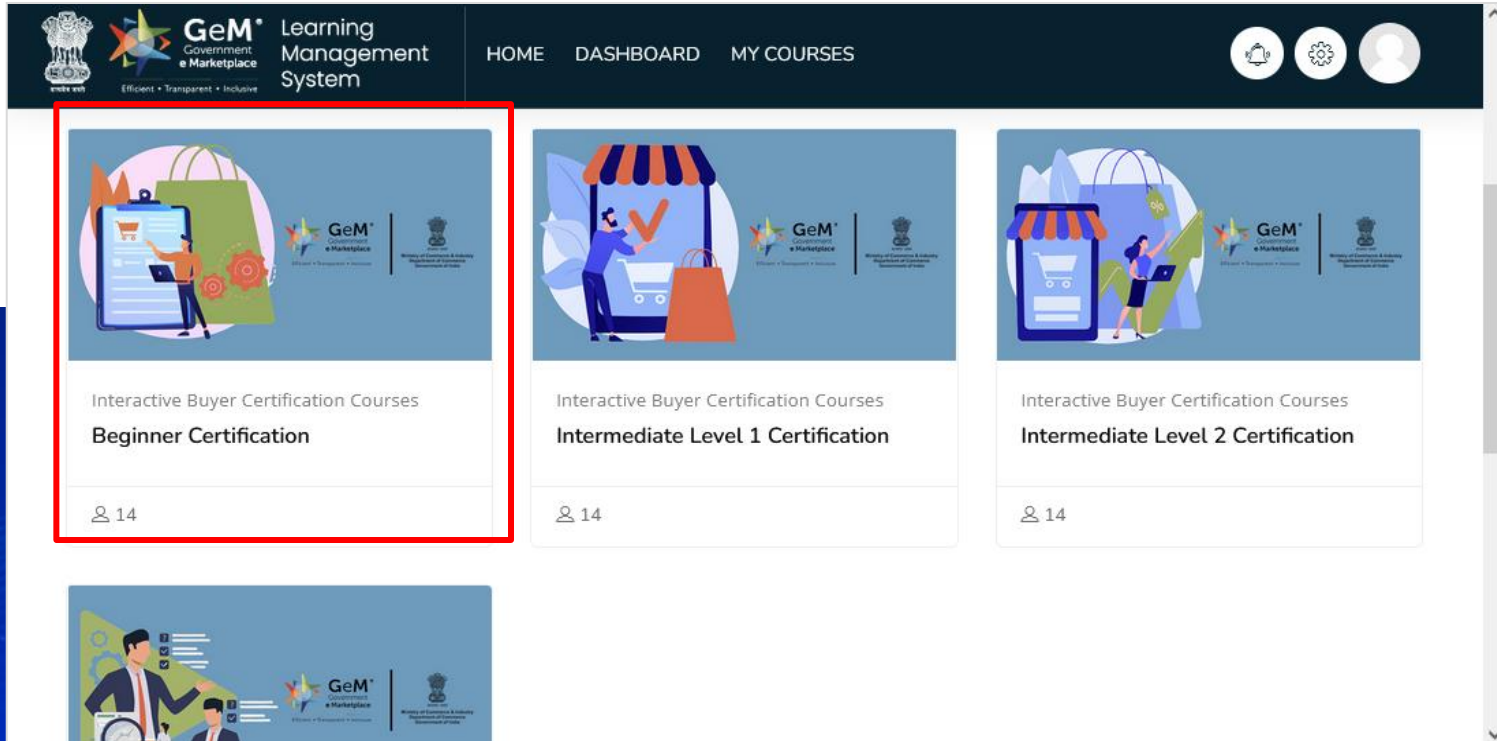


The screenshot displays the GeM Learning Management System interface. The header includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". There are also icons for a bell, settings, and a user profile. The main content area shows a grid of course cards. The first three cards are visible, each titled "Buyer Journey" and containing a specific course module:

- 01 - Introduction to GeM Marketplace** (14 users)
- 02-Registration & Account Management** (14 users)
- 03-Procurement Modes – Products** (14 users)

Below these, the top portions of three more course cards are visible, though their titles are not fully legible.

Click on “Buyer Certification Courses” to see certification courses assigned to you.
Kindly Note: - It is mandatory to complete the previous course before unlocking access to the next course.

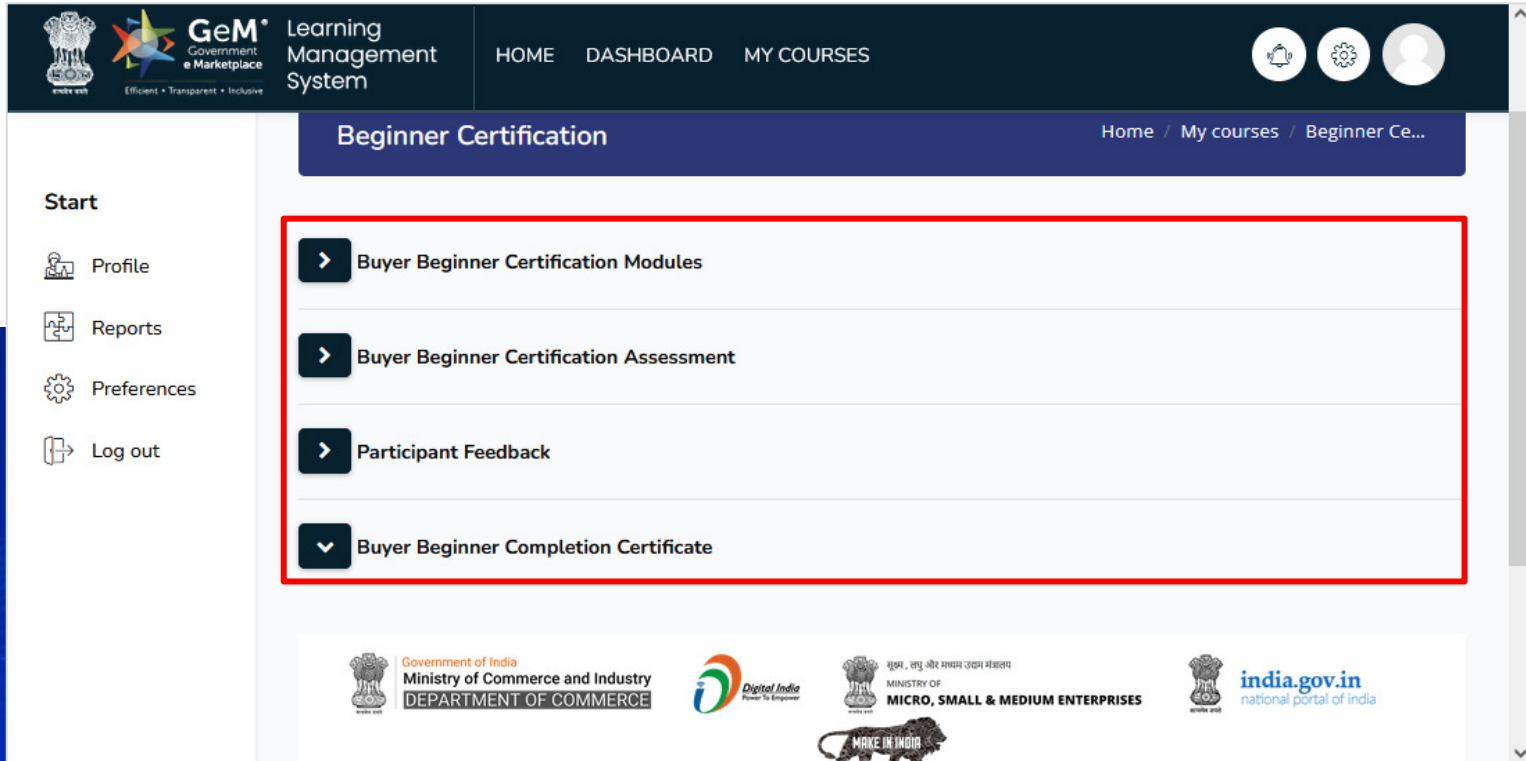


The screenshot displays the GeM Learning Management System interface. The header includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". There are also icons for a bell, settings, and a user profile. The main content area features three course cards, each with an illustration and text:

- Interactive Buyer Certification Courses Beginner Certification** (highlighted with a red border)
- Interactive Buyer Certification Courses Intermediate Level 1 Certification**
- Interactive Buyer Certification Courses Intermediate Level 2 Certification**

Each card also shows a person icon and the number "14".

Inside these courses, there are four components that Buyer has to complete to get credit of the course and final certification.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar are icons for a hand, a gear, and a user profile. Below the navigation bar, the page title is "Beginner Certification", and the breadcrumb trail is "Home / My courses / Beginner Ce...".

On the left side, there is a "Start" menu with the following items:

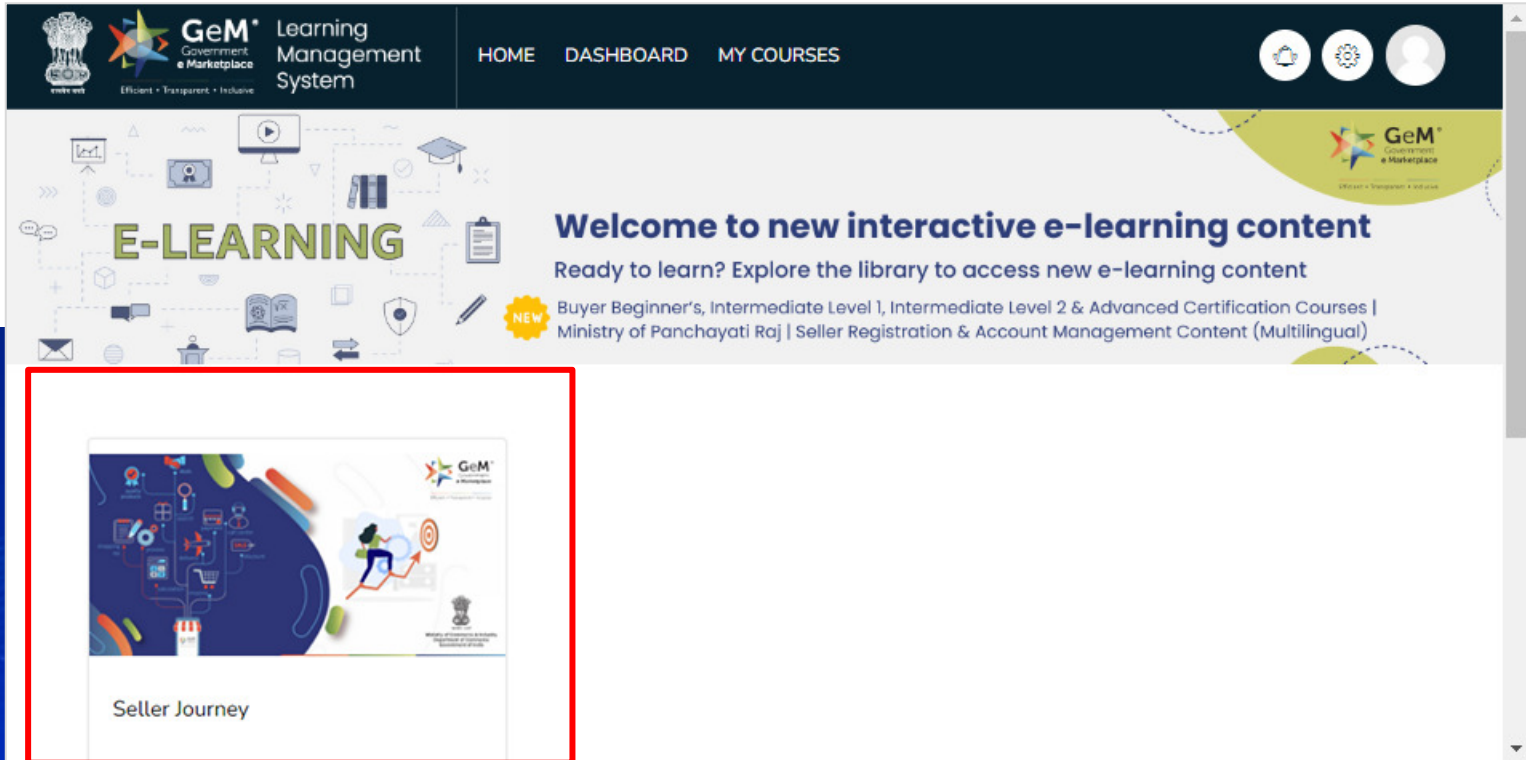
- Profile
- Reports
- Preferences
- Log out

The main content area is titled "Beginner Certification" and contains four items, each with a right-pointing arrow icon:

- Buyer Beginner Certification Modules
- Buyer Beginner Certification Assessment
- Participant Feedback
- Buyer Beginner Completion Certificate

The bottom of the page features a footer with logos and text for the Government of India, Ministry of Commerce and Industry, Department of Commerce, Digital India, Ministry of Micro, Small & Medium Enterprises, and the national portal of India (india.gov.in). The "MAKE IN INDIA" logo is also present.

If you are a Seller, you will see Seller Journey tab. Click on the tile to access various Seller-related courses.



The screenshot shows the GeM Learning Management System dashboard. At the top, there is a dark navigation bar with the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar are three circular icons representing a home, a gear, and a user profile. Below the navigation bar is a large banner area with the text "E-LEARNING" in large green letters, "Welcome to new interactive e-learning content", and "Ready to learn? Explore the library to access new e-learning content". Below this text, it says "Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". A yellow "NEW" badge is placed next to the text. In the bottom left corner, there is a red-bordered tile titled "Seller Journey" with a colorful graphic of a person running towards a target.

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Learning Management System

HOME DASHBOARD MY COURSES

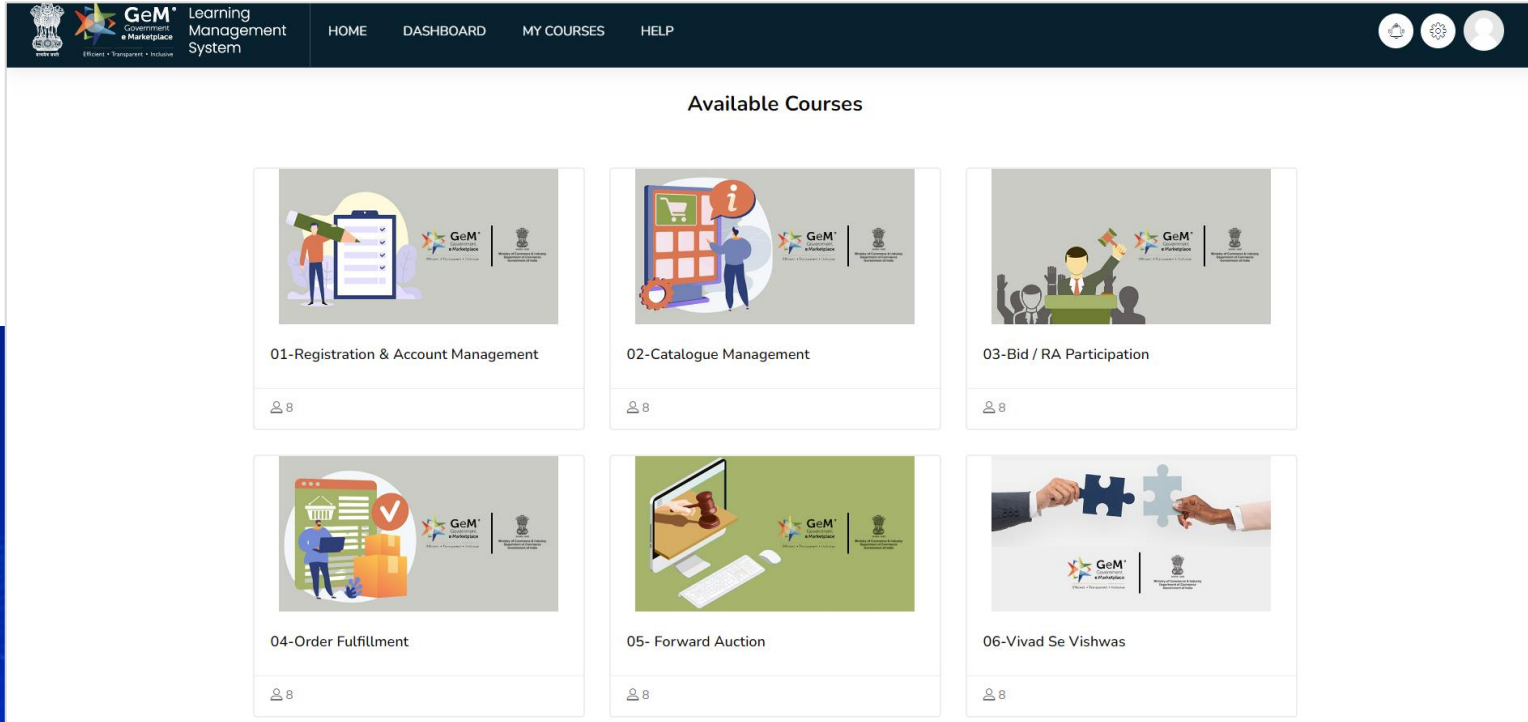
E-LEARNING

Welcome to new interactive e-learning content
Ready to learn? Explore the library to access new e-learning content

NEW Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)

Seller Journey

Here is the view of various Seller journey courses.



The screenshot displays the GeM Learning Management System interface. At the top, there is a navigation bar with the GeM logo and the text "Learning Management System" on the left, and "HOME", "DASHBOARD", "MY COURSES", and "HELP" in the center. On the right side of the navigation bar are three circular icons: a refresh icon, a gear icon, and a user profile icon. Below the navigation bar, the main content area is titled "Available Courses". It features six course cards arranged in a 2x3 grid. Each card includes an illustration, a title, and a user count icon.

Course ID	Course Title	User Count
01	Registration & Account Management	8
02	Catalogue Management	8
03	Bid / RA Participation	8
04	Order Fulfillment	8
05	Forward Auction	8
06	Vivad Se Vishwas	8



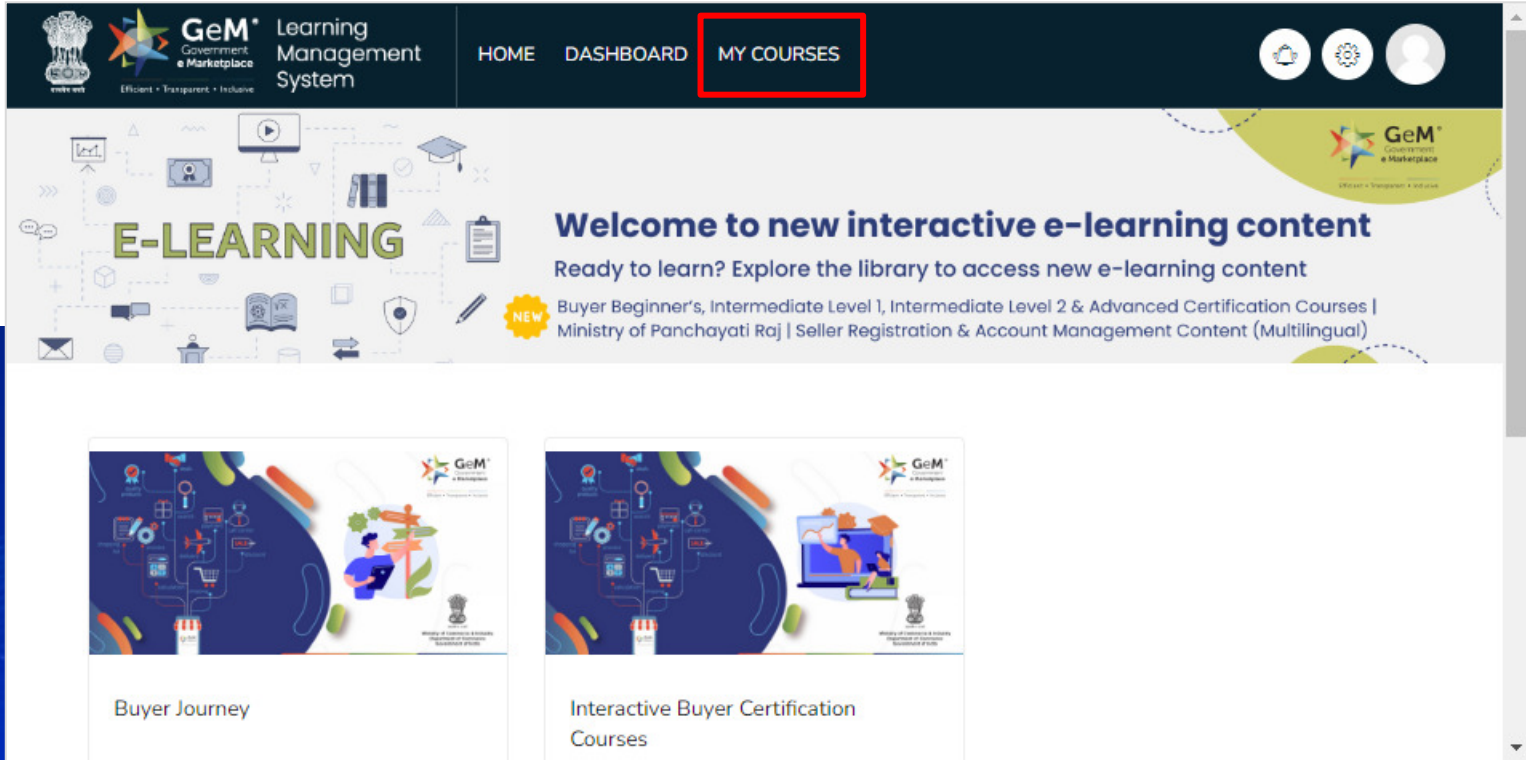
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My Courses



“MY COURSES” button provides users with quick access to the courses they are enrolled to. It displays a list of courses the user is currently taking or has taken in the past.



The screenshot shows the GeM Learning Management System dashboard. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items for "HOME", "DASHBOARD", and "MY COURSES". The "MY COURSES" button is highlighted with a red box. On the right side of the navigation bar, there are three circular icons representing a home, a gear, and a user profile. Below the navigation bar, the main content area features a large "E-LEARNING" graphic on the left and a welcome message on the right. The welcome message reads: "Welcome to new interactive e-learning content. Ready to learn? Explore the library to access new e-learning content. Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)". Below this message, there are two course cards. The first card is titled "Buyer Journey" and the second card is titled "Interactive Buyer Certification Courses". Both cards feature a colorful illustration of a person interacting with a computer screen and various icons representing the learning process.

GeM[®] Learning Management System
HOME DASHBOARD **MY COURSES**

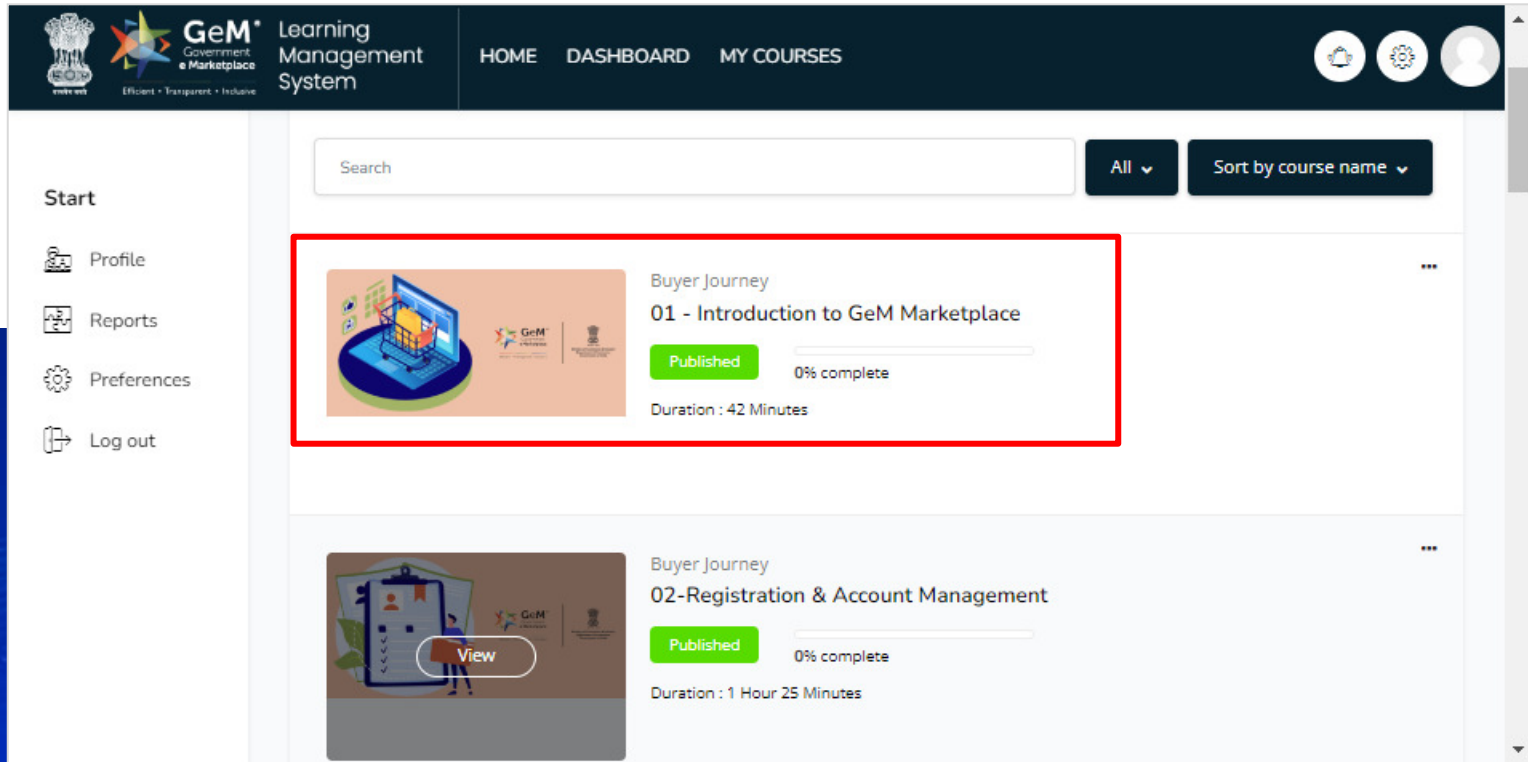
E-LEARNING

Welcome to new interactive e-learning content
Ready to learn? Explore the library to access new e-learning content
Buyer Beginner's, Intermediate Level 1, Intermediate Level 2 & Advanced Certification Courses | Ministry of Panchayati Raj | Seller Registration & Account Management Content (Multilingual)

Buyer Journey

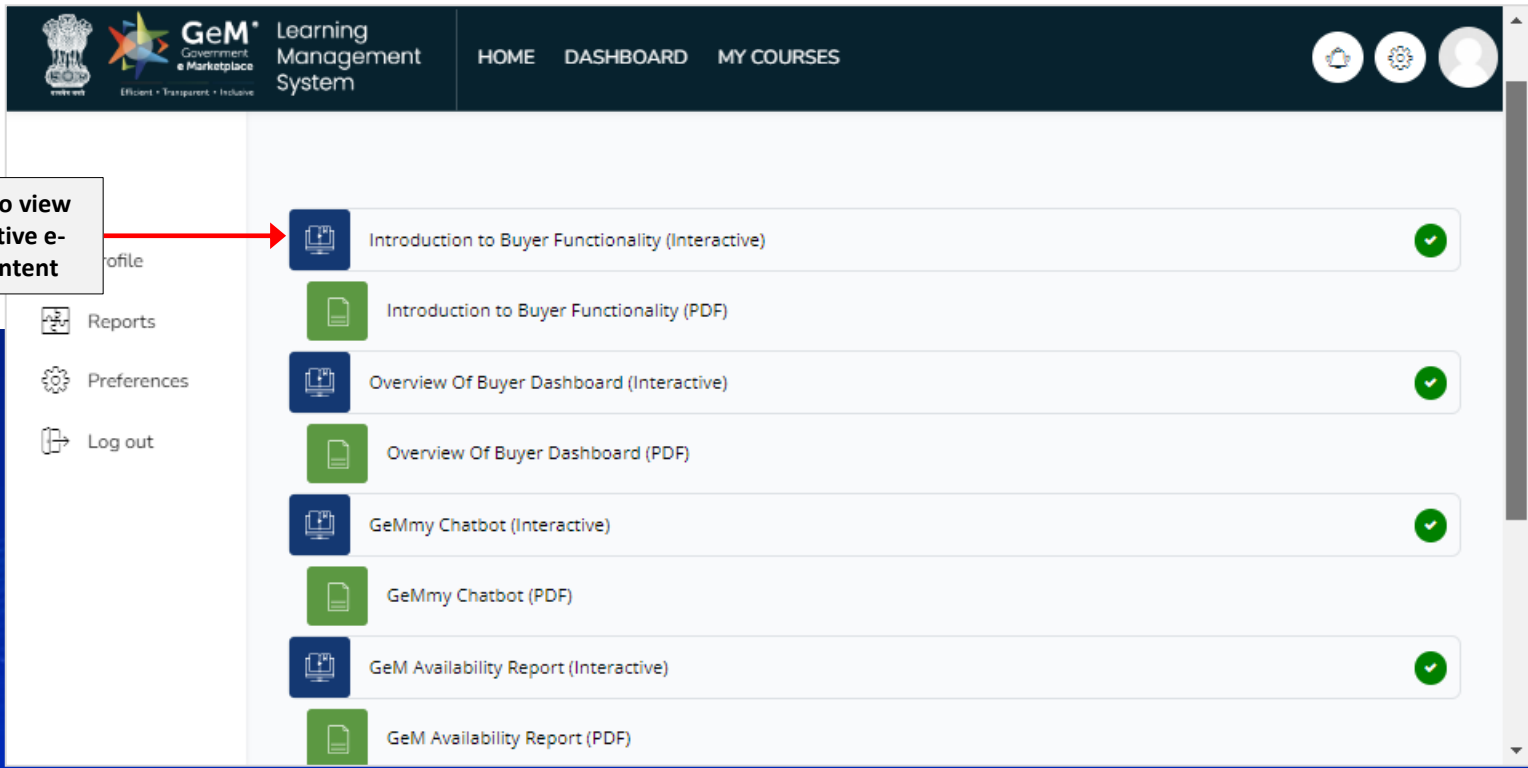
Interactive Buyer Certification Courses

Course category names are used to organize and classify courses based on their subject matter or theme.



The screenshot displays the GeM Learning Management System (LMS) interface. At the top, there is a dark navigation bar with the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of this bar are three circular icons representing notifications, settings, and user profile. Below the navigation bar, a search bar is present, followed by two dropdown menus labeled "All" and "Sort by course name". A left-hand sidebar contains a "Start" section with icons and links for "Profile", "Reports", "Preferences", and "Log out". The main content area lists two courses under the "Buyer Journey" category. The first course, "01 - Introduction to GeM Marketplace", is highlighted with a red border. It features a thumbnail image of a shopping cart on a laptop screen, a "Published" status badge, a progress bar at 0% complete, and a duration of 42 minutes. The second course, "02-Registration & Account Management", also has a "Published" status, a 0% complete progress bar, and a duration of 1 hour 25 minutes. Each course entry includes a "View" button and a three-dot menu icon.

 This is the topic listing page.

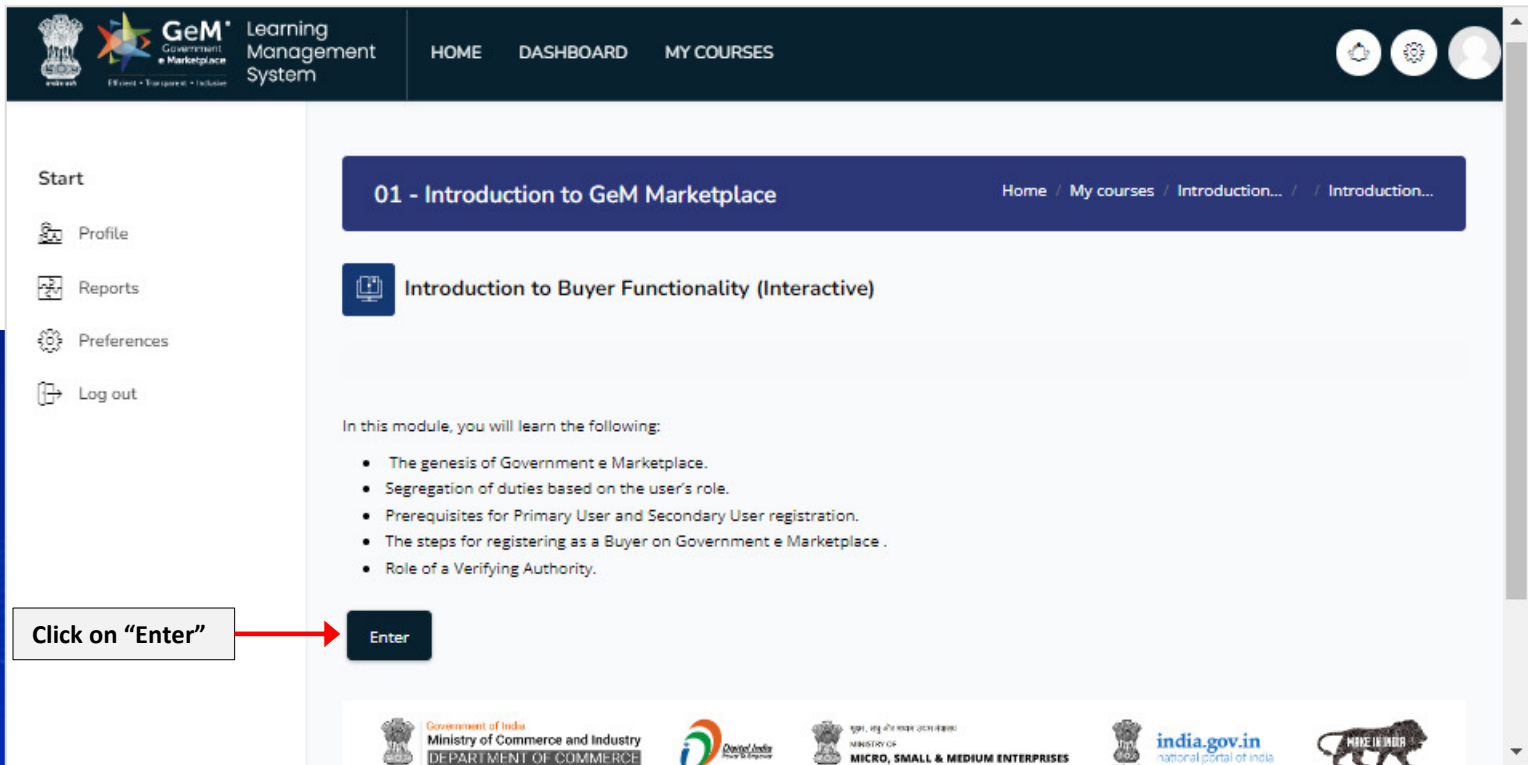


The screenshot shows the GeM Learning Management System interface. At the top, there is a dark blue header with the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". On the right side of the header, there are three circular icons: a bell, a gear, and a user profile. Below the header, a left sidebar contains navigation options: "profile", "Reports", "Preferences", and "Log out". The main content area displays a list of learning topics, each with an icon, a title, and a status indicator (a green checkmark). A red arrow points from a text box to the first interactive topic.

Topic	Status
Introduction to Buyer Functionality (Interactive)	✓
Introduction to Buyer Functionality (PDF)	
Overview Of Buyer Dashboard (Interactive)	✓
Overview Of Buyer Dashboard (PDF)	
GeMmy Chatbot (Interactive)	✓
GeMmy Chatbot (PDF)	
GeM Availability Report (Interactive)	✓
GeM Availability Report (PDF)	

Click here to view the interactive e-learning content

 To view the interactive content, click on “Enter”.



The screenshot shows the GeM Learning Management System interface. At the top, there is a dark navigation bar with the GeM logo, the text "Learning Management System", and links for "HOME", "DASHBOARD", and "MY COURSES". On the right side of this bar are icons for a home page, a gear for settings, and a user profile. Below the navigation bar is a sidebar with a "Start" section containing links for "Profile", "Reports", "Preferences", and "Log out". The main content area features a blue header for the course "01 - Introduction to GeM Marketplace" with a breadcrumb trail: "Home / My courses / Introduction... / Introduction...". Below this is a section titled "Introduction to Buyer Functionality (Interactive)" with a document icon. Underneath, it states "In this module, you will learn the following:" followed by a bulleted list of topics. At the bottom of the main content area, there is a dark "Enter" button. A red arrow points from a callout box on the left that says "Click on 'Enter'" to this button. The footer contains logos for the Government of India, Ministry of Commerce and Industry, Department of Commerce, Digital India, Ministry of Micro, Small & Medium Enterprises, India.gov.in, and Make in India.

Start

- Profile
- Reports
- Preferences
- Log out

01 - Introduction to GeM Marketplace

Home / My courses / Introduction... / Introduction...

Introduction to Buyer Functionality (Interactive)

In this module, you will learn the following:

- The genesis of Government e Marketplace.
- Segregation of duties based on the user's role.
- Prerequisites for Primary User and Secondary User registration.
- The steps for registering as a Buyer on Government e Marketplace.
- Role of a Verifying Authority.

Click on “Enter” → Enter


Government of India
Ministry of Commerce and Industry
DEPARTMENT OF COMMERCE

Digital India
Power to Empower

Ministry of
MICRO, SMALL & MEDIUM ENTERPRISES

india.gov.in
national portal of india

MADE IN INDIA

 A pop-up window will emerge to assist in initiating the course. Please ensure that any pop-up blockers are disabled to allow access to the course.


Introduction to Buyer Functionality



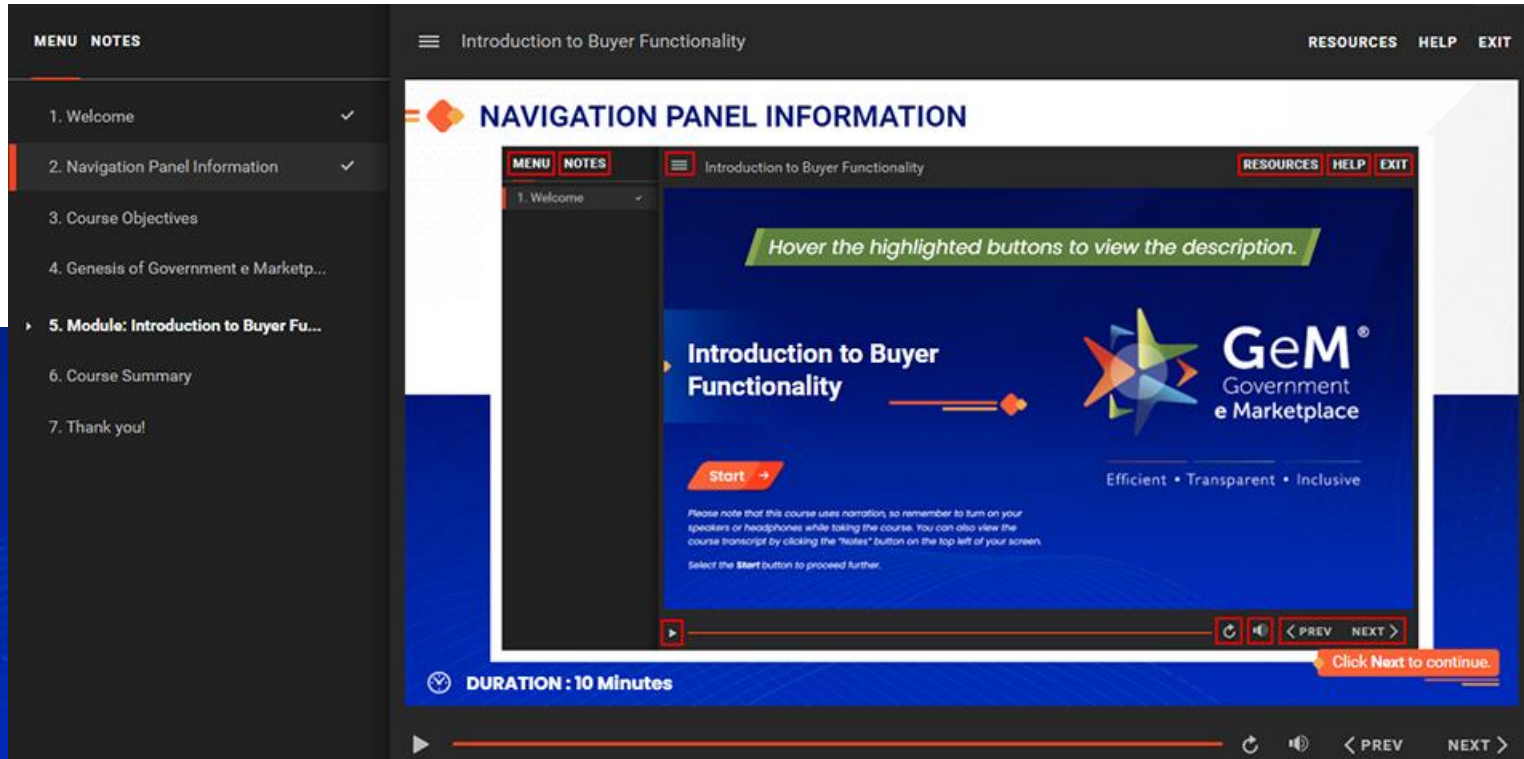


Let's explore navigating through the Interactive Module.
To play the module, click on “Play” button.

Introduction to Buyer Functionality



There are various buttons or tabs, providing access to different sections within the module.



The screenshot displays a video player interface for a course titled "Introduction to Buyer Functionality". On the left, a dark sidebar contains a "MENU NOTES" section with a list of seven items: "1. Welcome", "2. Navigation Panel Information", "3. Course Objectives", "4. Genesis of Government e Marketp...", "5. Module: Introduction to Buyer Fu...", "6. Course Summary", and "7. Thank you!". The second item is highlighted with a red bar. The main video area shows a slide titled "NAVIGATION PANEL INFORMATION" with a blue background and the GeM logo. The slide includes a "Start" button, a "Please note" section, and a "Click Next to continue." prompt. The video player controls at the bottom show a duration of "10 Minutes" and navigation buttons for "PREV" and "NEXT".

MENU NOTES

- 1. Welcome ✓
- 2. Navigation Panel Information ✓
- 3. Course Objectives
- 4. Genesis of Government e Marketp...
- ▶ 5. Module: Introduction to Buyer Fu...
- 6. Course Summary
- 7. Thank you!

Introduction to Buyer Functionality

NAVIGATION PANEL INFORMATION

MENU NOTES Introduction to Buyer Functionality **RESOURCES HELP EXIT**

1. Welcome ✓

Hover the highlighted buttons to view the description.

Introduction to Buyer Functionality

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Start →

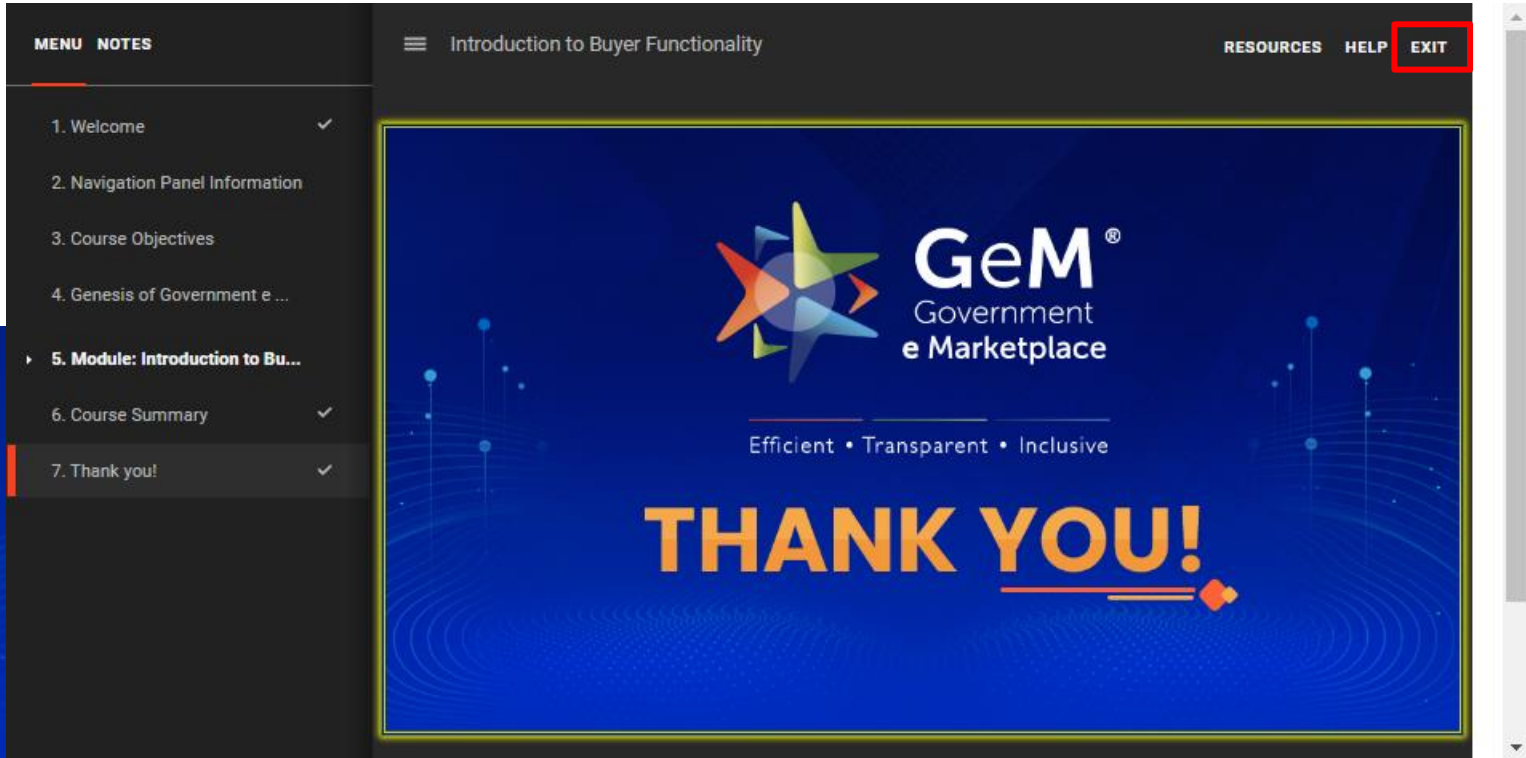
*Please note that this course uses narration, so remember to turn on your speakers or headphones while taking the course. You can also view the course transcript by clicking the "Notes" button on the top left of your screen. Select the **Start** button to proceed further.*

Click Next to continue.


DURATION : 10 Minutes

PREV NEXT

 The “EXIT” tab assists in leaving the module.

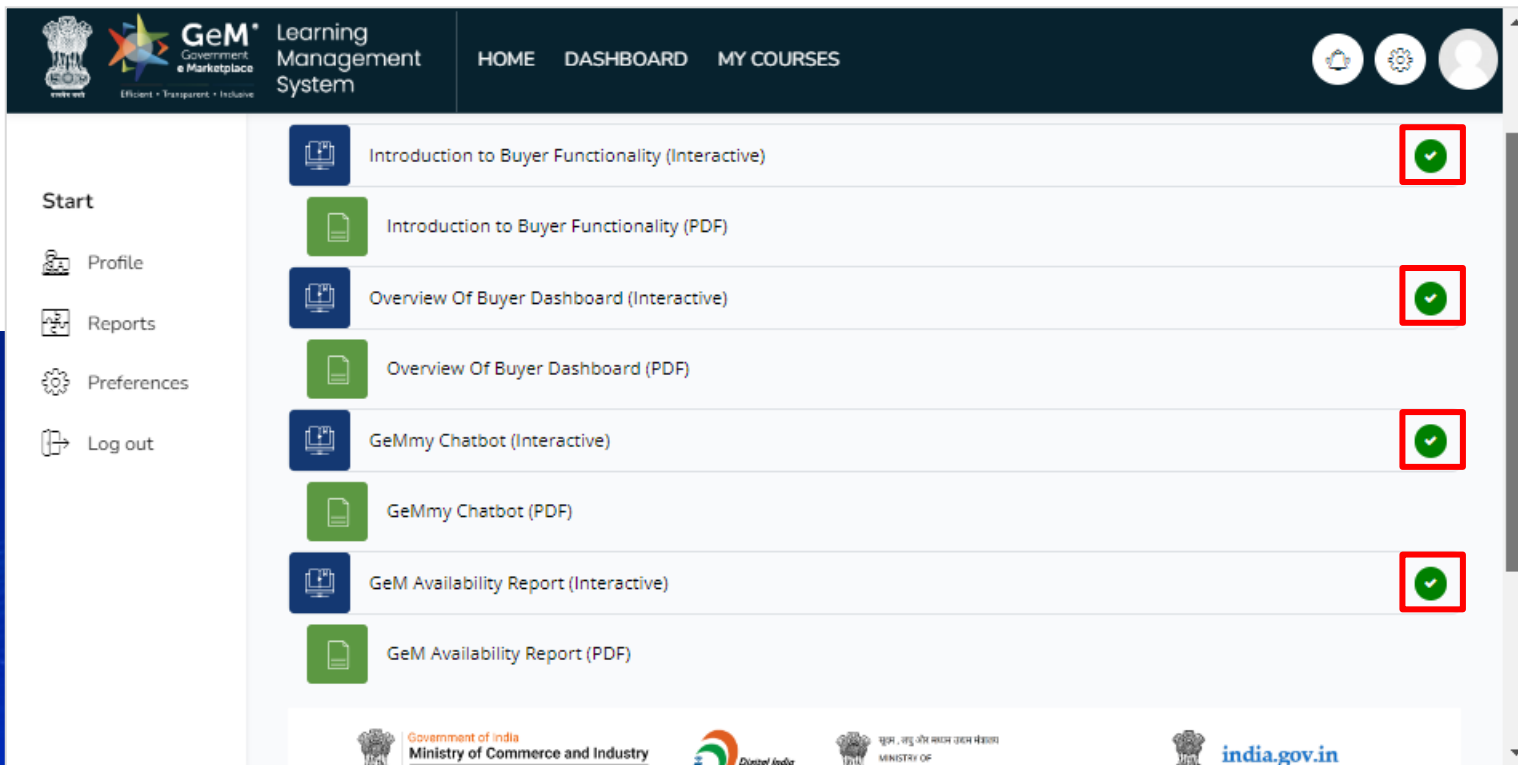


The screenshot displays the GeM user interface. On the left is a dark sidebar menu with the following items: '1. Welcome', '2. Navigation Panel Information', '3. Course Objectives', '4. Genesis of Government e ...', '5. Module: Introduction to Bu...', '6. Course Summary', and '7. Thank you!'. The 'EXIT' button in the top right navigation bar is highlighted with a red border. The main content area features the GeM logo and the text 'GeM[®] Government e Marketplace' and 'Efficient • Transparent • Inclusive'. A large 'THANK YOU!' message is centered on a blue background with a yellow border.

 Close the window in order to exit the course.

The content has ended. You may close this window.

Please ensure that the LMS window remains open to receive completion/tracking information from the interactive module. Upon completion of each module, the status will be reflected on the LMS module list page.

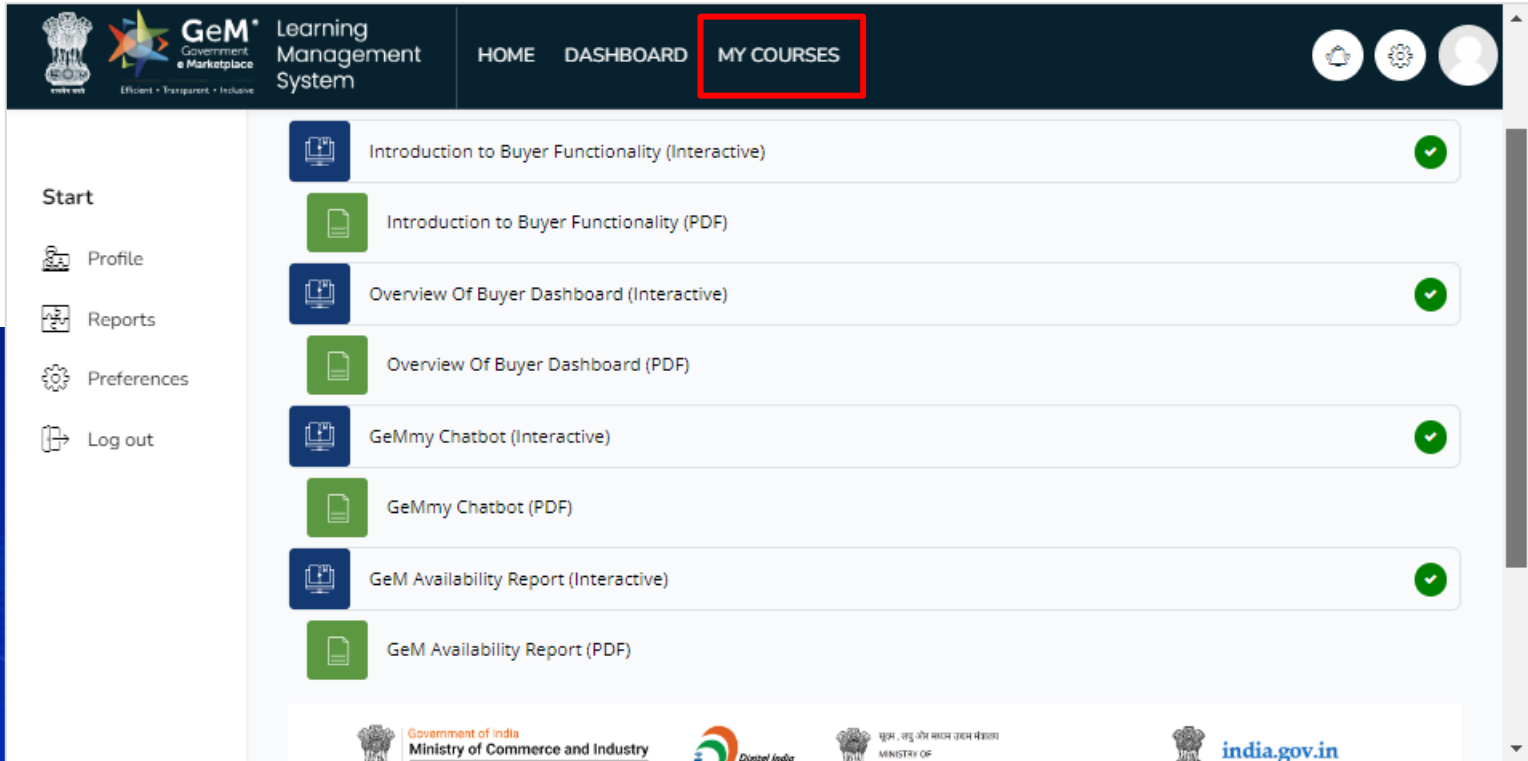


The screenshot displays the GeM Learning Management System (LMS) interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar, there are icons for a bell, settings, and a user profile. A left sidebar contains navigation options: "Start", "Profile", "Reports", "Preferences", and "Log out". The main content area lists several modules, each with a document icon and a completion status indicator (a green checkmark in a circle, highlighted with a red box in the image). The modules listed are:

- Introduction to Buyer Functionality (Interactive) - Completed
- Introduction to Buyer Functionality (PDF)
- Overview Of Buyer Dashboard (Interactive) - Completed
- Overview Of Buyer Dashboard (PDF)
- GeMmy Chatbot (Interactive) - Completed
- GeMmy Chatbot (PDF)
- GeM Availability Report (Interactive) - Completed
- GeM Availability Report (PDF)

The footer of the page features the Government of India logo, the text "Government of India Ministry of Commerce and Industry", the "Digital India" logo, the Ministry of Textiles logo, and the "india.gov.in" website address.

Click on “MY COURSES” to go to the course list.



The screenshot shows the GeM Learning Management System dashboard. At the top, there is a navigation bar with the following elements: the Government of India logo, the GeM logo, the text "Learning Management System", and three menu items: "HOME", "DASHBOARD", and "MY COURSES". The "MY COURSES" menu item is highlighted with a red rectangular box. To the right of the navigation bar are three circular icons: a bell, a gear, and a user profile. Below the navigation bar is a sidebar on the left with the following items: "Start", "Profile", "Reports", "Preferences", and "Log out". The main content area displays a list of courses. Each course entry consists of an icon (either a document or a book), the course title, and a green checkmark in a circle on the right. The courses listed are: "Introduction to Buyer Functionality (Interactive)", "Introduction to Buyer Functionality (PDF)", "Overview Of Buyer Dashboard (Interactive)", "Overview Of Buyer Dashboard (PDF)", "GeMmy Chatbot (Interactive)", "GeMmy Chatbot (PDF)", "GeM Availability Report (Interactive)", and "GeM Availability Report (PDF)". At the bottom of the page, there are logos for the Government of India, Ministry of Commerce and Industry, Digital India, and the Ministry of Industry, along with the website address "india.gov.in".

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Learning Management System

HOME DASHBOARD **MY COURSES**

Start

- Profile
- Reports
- Preferences
- Log out

Introduction to Buyer Functionality (Interactive) ✓

Introduction to Buyer Functionality (PDF)

Overview Of Buyer Dashboard (Interactive) ✓

Overview Of Buyer Dashboard (PDF)

GeMmy Chatbot (Interactive) ✓

GeMmy Chatbot (PDF)

GeM Availability Report (Interactive) ✓

GeM Availability Report (PDF)

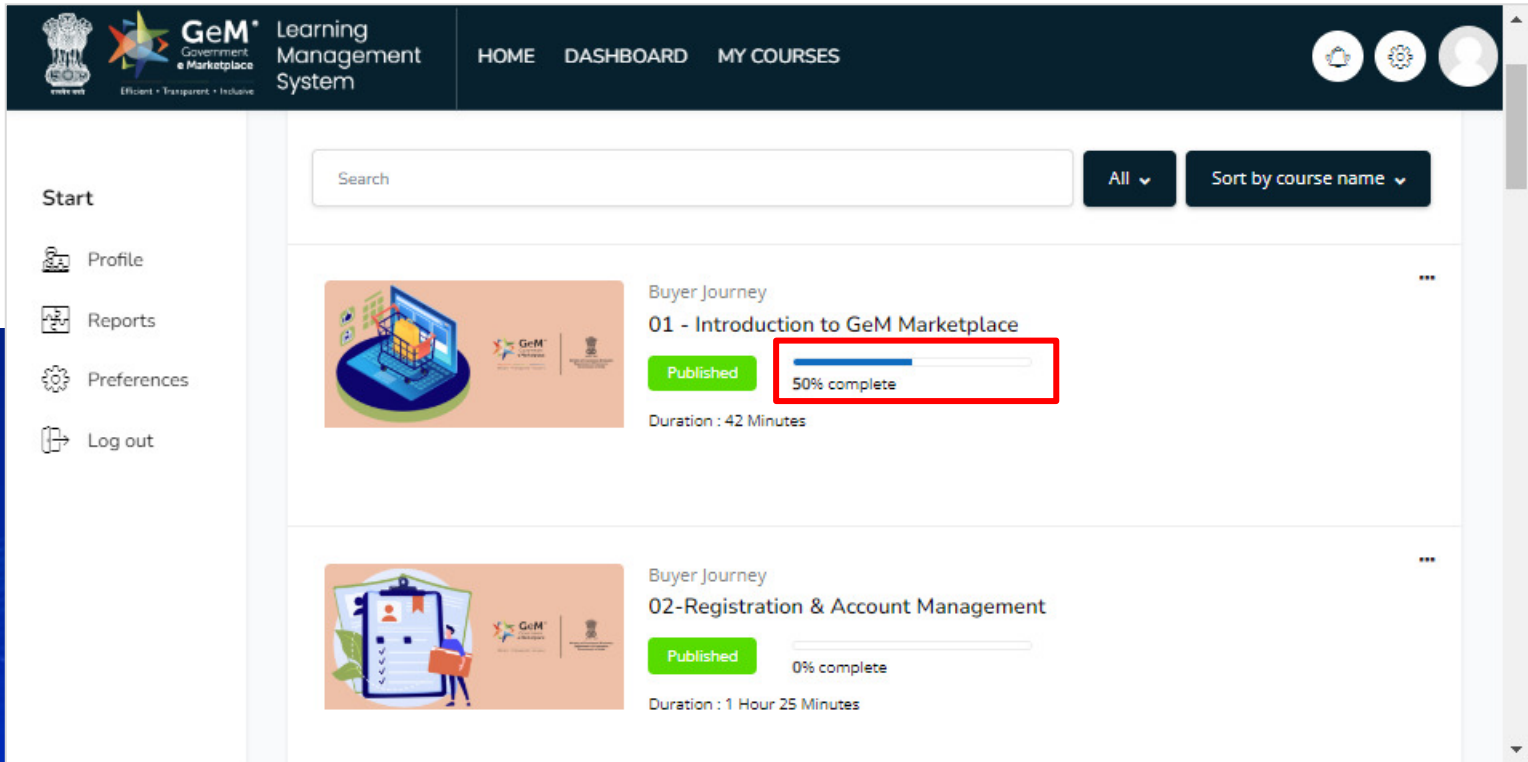
Government of India
Ministry of Commerce and Industry

Digital India

सूचना, सूचना और वाणिज्य विभाग
MINISTRY OF

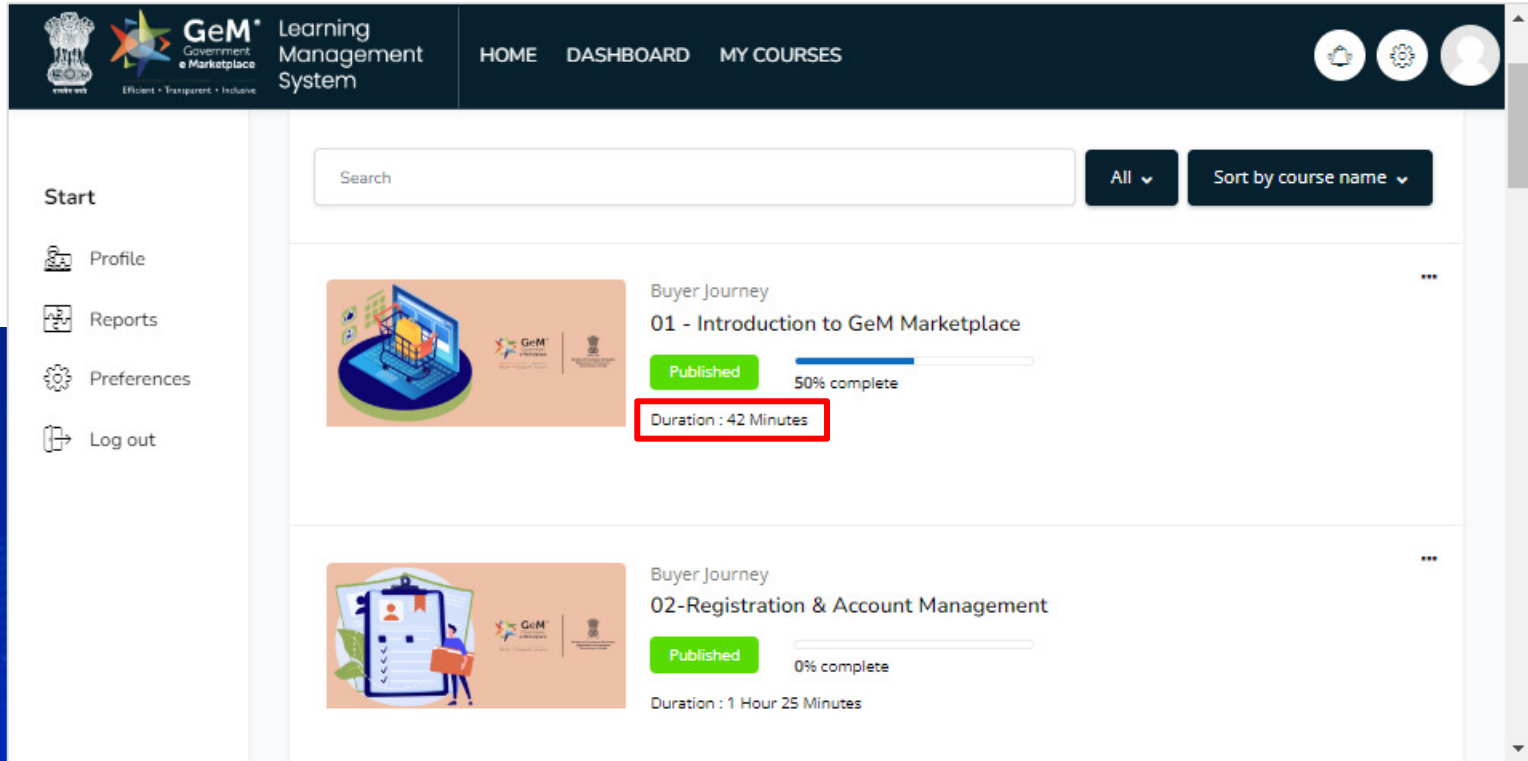
india.gov.in

Here, the user can see the completion status of the course.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar are icons for a bell, a gear, and a user profile. A left sidebar contains a "Start" section with links for "Profile", "Reports", "Preferences", and "Log out". The main content area features a search bar and two buttons: "All" and "Sort by course name". Below this, two course cards are listed under the "Buyer Journey" category. The first course, "01 - Introduction to GeM Marketplace", is marked as "Published" and shows a progress bar that is 50% complete, with the text "50% complete" displayed below the bar. The second course, "02-Registration & Account Management", is also marked as "Published" and shows a progress bar that is 0% complete, with the text "0% complete" displayed below the bar. Both course cards include a duration: "Duration : 42 Minutes" for the first and "Duration : 1 Hour 25 Minutes" for the second. A red box highlights the progress bar and completion percentage for the first course.

The course duration refers to the total length of time required to complete the course from start to finish.



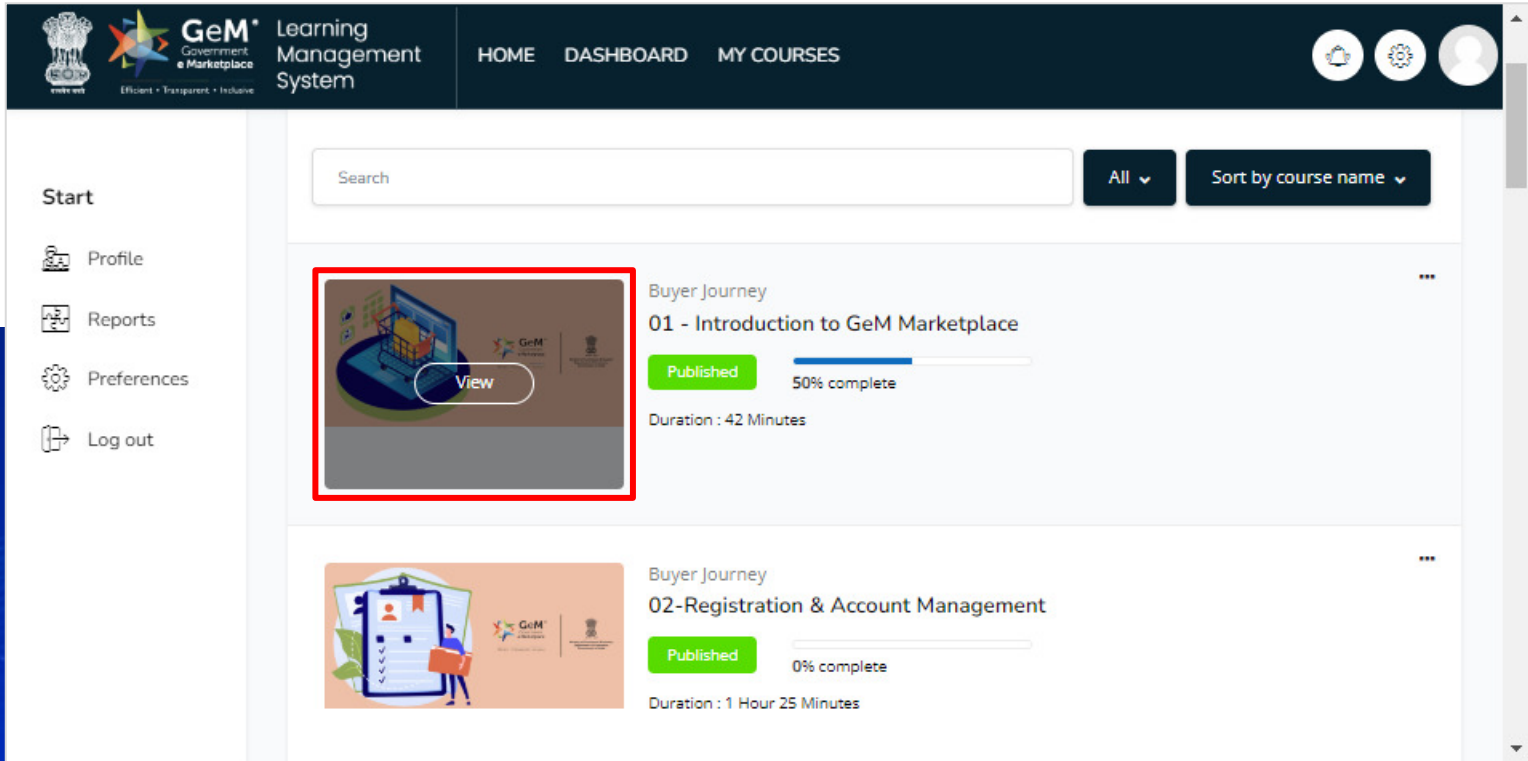
The screenshot displays the GeM Learning Management System (LMS) interface. At the top, there is a dark navigation bar with the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of this bar are icons for a home page, a settings gear, and a user profile. Below the navigation bar is a search bar and two buttons: "All" and "Sort by course name".

On the left side, there is a sidebar menu with the following items:

- Start
- Profile
- Reports
- Preferences
- Log out

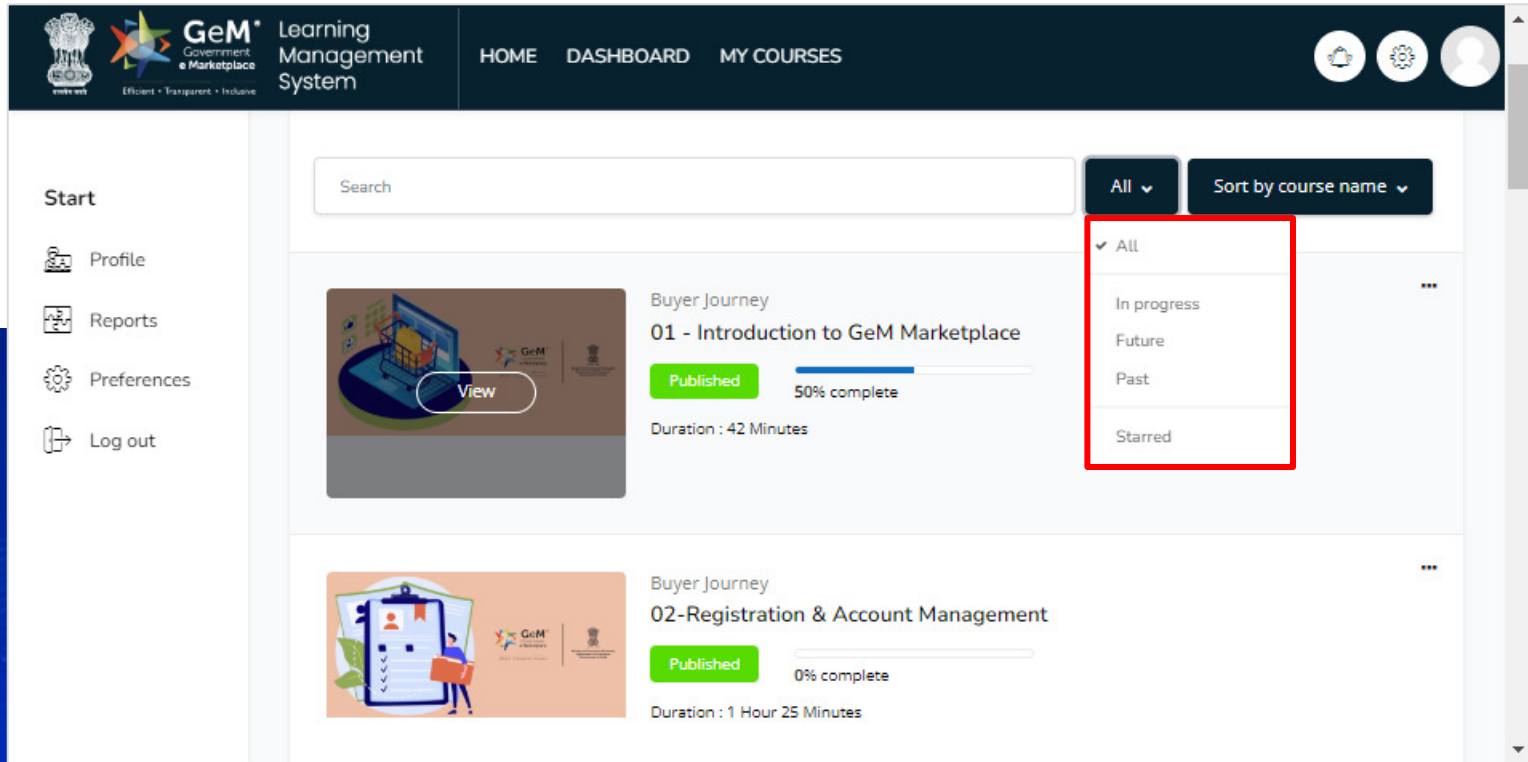
The main content area shows a list of courses under the heading "Buyer Journey". The first course is "01 - Introduction to GeM Marketplace". It is marked as "Published" and has a progress bar showing "50% complete". The duration "Duration : 42 Minutes" is highlighted with a red box. The second course is "02-Registration & Account Management", also marked as "Published" but with "0% complete" progress. Its duration is "Duration : 1 Hour 25 Minutes".

By clicking on “View”, the user can launch the respective courses.



The screenshot displays the GeM Learning Management System interface. At the top, there is a dark navigation bar with the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of this bar are icons for a bell, a gear, and a user profile. Below the navigation bar, a search bar is present with a "Search" placeholder, and two buttons: "All" and "Sort by course name". A left sidebar contains a "Start" section with icons and labels for "Profile", "Reports", "Preferences", and "Log out". The main content area lists two courses under the "Buyer Journey" category. The first course, "01 - Introduction to GeM Marketplace", is marked as "Published" and is 50% complete, with a duration of 42 minutes. A red box highlights the "View" button on its thumbnail. The second course, "02-Registration & Account Management", is also "Published" but is 0% complete, with a duration of 1 Hour 25 Minutes.

The “All” dropdown menu provides information regarding courses in progress, upcoming, completed, and their respective durations.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar are icons for a bell, a gear, and a user profile. A left sidebar contains a "Start" section with links for "Profile", "Reports", "Preferences", and "Log out". The main content area features a search bar and two dropdown menus: "All" and "Sort by course name". The "All" dropdown menu is open, showing a list of course status filters: "All" (checked), "In progress", "Future", "Past", and "Starred". Below the dropdown, two course cards are visible. The first card is for "01 - Introduction to GeM Marketplace", which is "Published" and "50% complete" with a duration of "42 Minutes". The second card is for "02-Registration & Account Management", which is "Published" and "0% complete" with a duration of "1 Hour 25 Minutes".



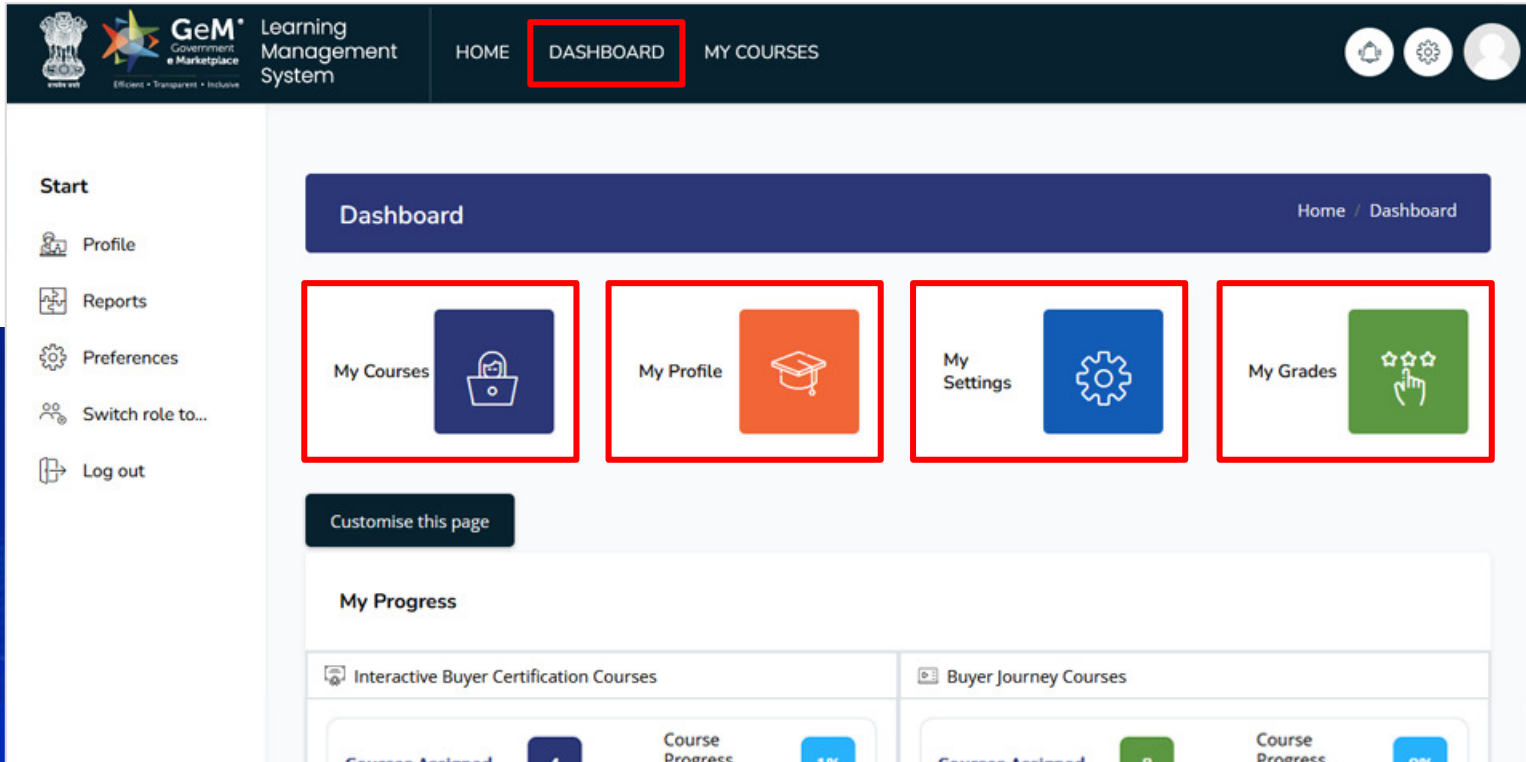
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Dashboard

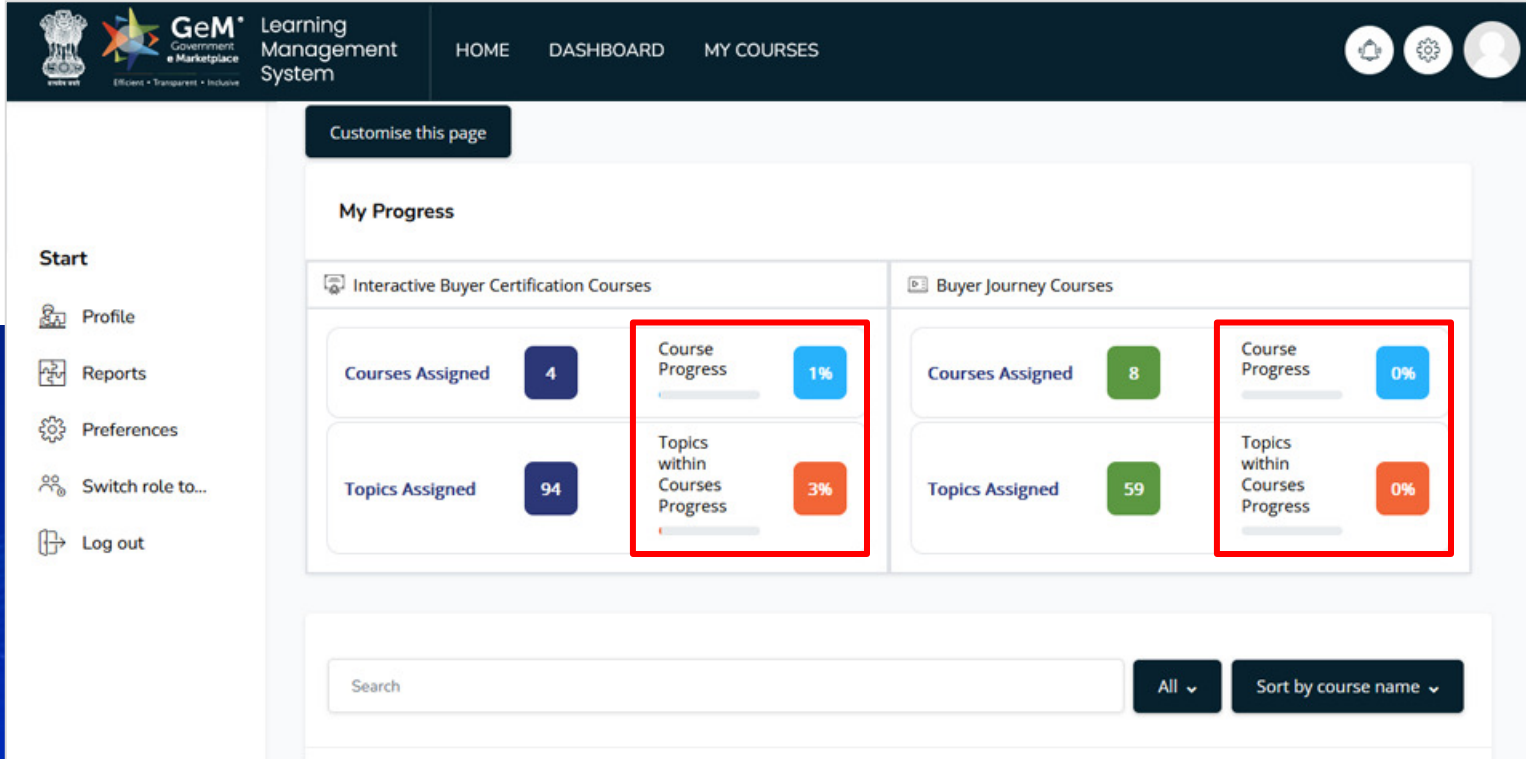


The dashboard contains details about "My Courses," "My Profile," "My Settings," and "My Grades".



The screenshot displays the GeM Learning Management System dashboard. The top navigation bar includes the GeM logo, the text "Learning Management System", and navigation links for "HOME", "DASHBOARD" (highlighted with a red box), and "MY COURSES". On the right side of the navigation bar are icons for a notification bell, a gear for settings, and a user profile. A left sidebar titled "Start" contains links for "Profile", "Reports", "Preferences", "Switch role to...", and "Log out". The main content area features a "Dashboard" header with a breadcrumb "Home / Dashboard". Below this is a row of four large, red-bordered buttons: "My Courses" (with a laptop icon), "My Profile" (with a graduation cap icon), "My Settings" (with a gear icon), and "My Grades" (with a hand pointing to stars icon). Underneath these buttons is a "Customise this page" button. The "My Progress" section is visible at the bottom, showing two categories: "Interactive Buyer Certification Courses" and "Buyer Journey Courses", each with a "Course Progress" indicator.

The dashboard provides user a summary of their progress based on the courses and topics.



The screenshot displays the GeM Learning Management System dashboard. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items for "HOME", "DASHBOARD", and "MY COURSES". On the right side of the navigation bar are icons for notifications, settings, and user profile. A "Customise this page" button is located below the navigation bar.

The main content area is titled "My Progress" and is divided into two columns: "Interactive Buyer Certification Courses" and "Buyer Journey Courses". Each column contains two rows of progress cards. The "Interactive Buyer Certification Courses" column shows 4 Courses Assigned and 94 Topics Assigned. The "Buyer Journey Courses" column shows 8 Courses Assigned and 59 Topics Assigned. Each card displays the course or topic name, the number assigned, and the current progress percentage with a corresponding progress bar. The progress bars for "Course Progress" and "Topics within Courses Progress" are highlighted with red boxes in the original image.

Category	Item	Count	Progress
Interactive Buyer Certification Courses	Courses Assigned	4	1%
	Topics Assigned	94	3%
	Course Progress		1%
	Topics within Courses Progress		3%
Buyer Journey Courses	Courses Assigned	8	0%
	Topics Assigned	59	0%
	Course Progress		0%
	Topics within Courses Progress		0%

At the bottom of the dashboard, there is a search bar and two filter buttons: "All" and "Sort by course name".



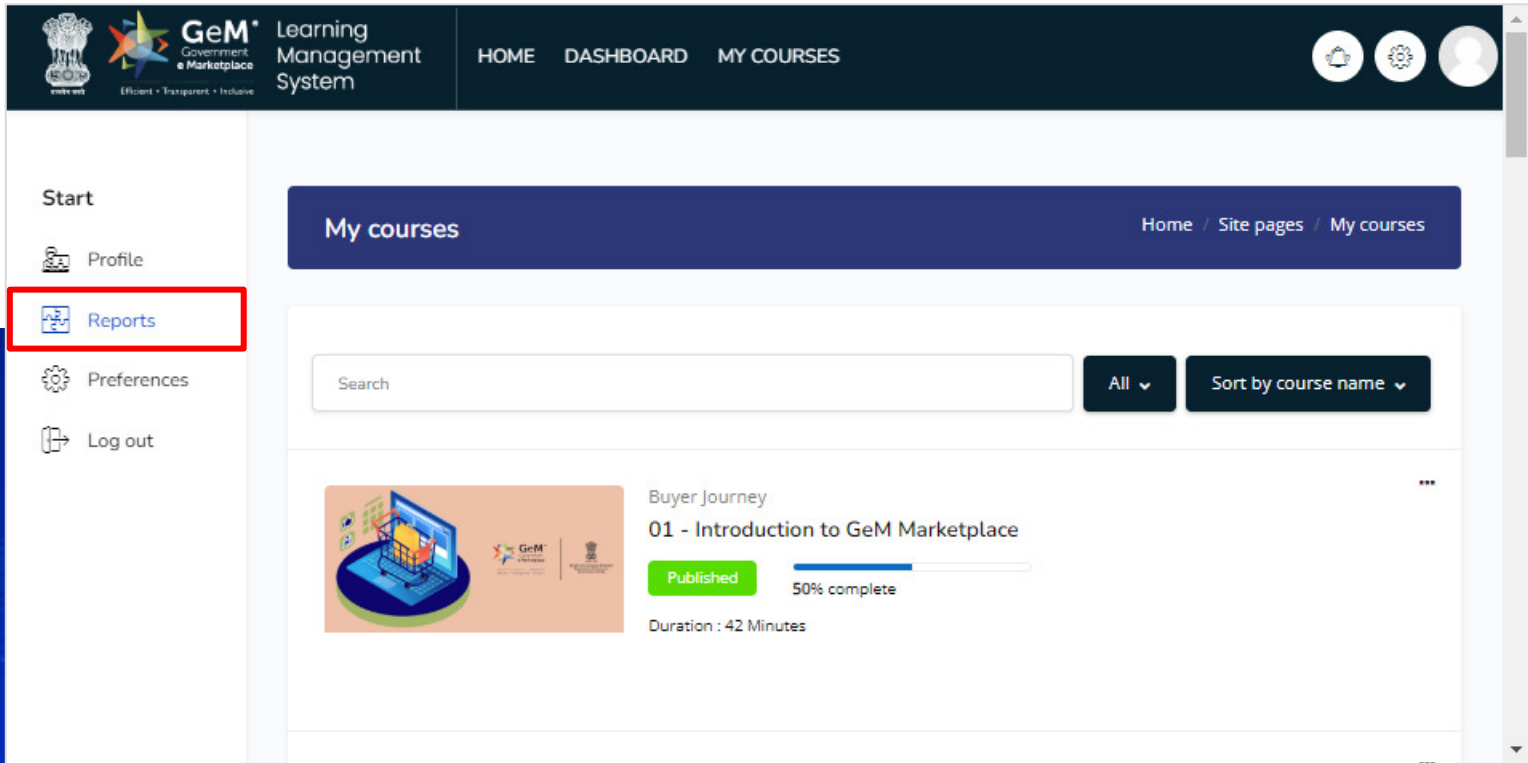
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Reports (My Learning Records)

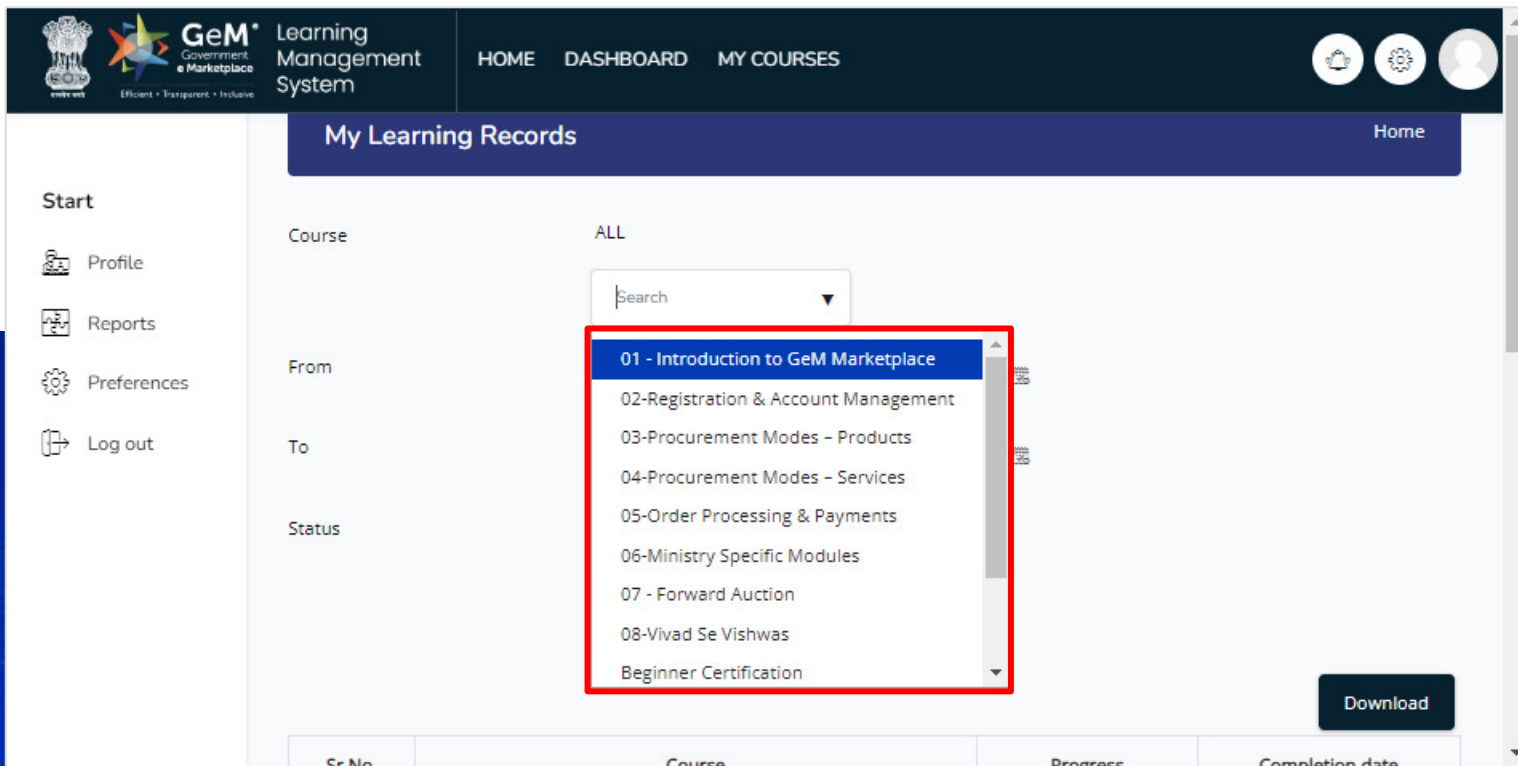


The “Reports” tab provides details on users' learning records.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text "Learning Management System", and menu items "HOME", "DASHBOARD", and "MY COURSES". On the right side of the top bar are icons for notifications, settings, and a user profile. The left sidebar contains a "Start" section with the following options: Profile, Reports (highlighted with a red box), Preferences, and Log out. The main content area is titled "My courses" and includes a breadcrumb trail "Home / Site pages / My courses". Below the title is a search bar and two dropdown menus labeled "All" and "Sort by course name". The first course listed is "Buyer Journey" with a sub-course "01 - Introduction to GeM Marketplace". This course is marked as "Published" and shows a progress bar at "50% complete" with a duration of "42 Minutes".

Within the Reports tab, users can utilize the search parameters to filter and download specific learner's reports.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text 'Learning Management System', and navigation links for 'HOME', 'DASHBOARD', and 'MY COURSES'. On the right side of the navigation bar are three circular icons representing a home page, a settings menu, and a user profile. Below the navigation bar, the main content area is titled 'My Learning Records' with a 'Home' link on the right. On the left side, there is a 'Start' menu with options for 'Profile', 'Reports', 'Preferences', and 'Log out'. The main content area features a search filter for 'Course' set to 'ALL'. A search input field is present, and a dropdown menu is open, listing various course modules. The first item, '01 - Introduction to GeM Marketplace', is highlighted in blue. Below the dropdown is a 'Download' button. At the bottom, a table header is visible with columns for 'Sr No', 'Course', 'Progress', and 'Completion date'.

GeM[®] Learning Management System
HOME DASHBOARD MY COURSES

My Learning Records Home

Start

- Profile
- Reports
- Preferences
- Log out

Course ALL

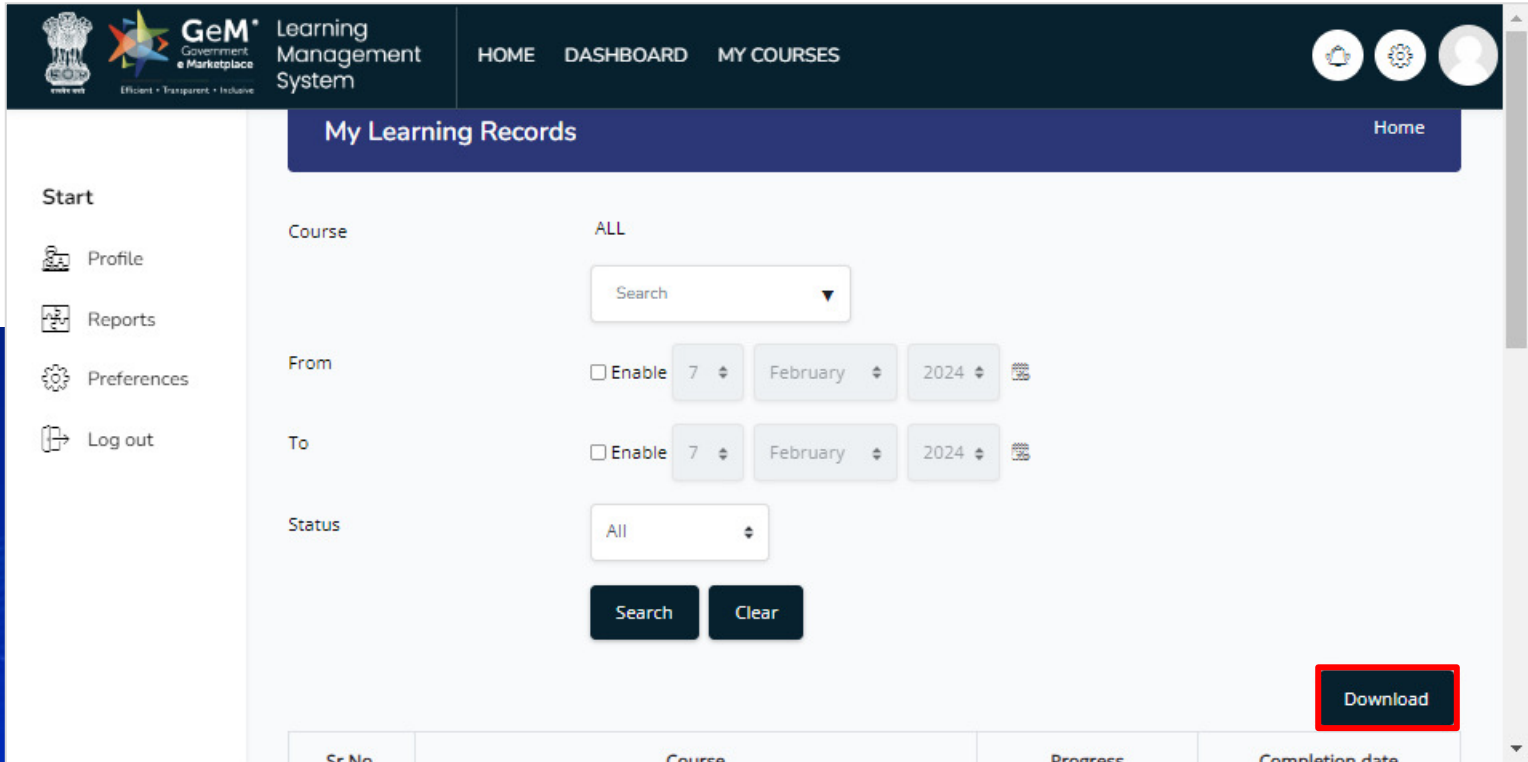
Search

- 01 - Introduction to GeM Marketplace
- 02-Registration & Account Management
- 03-Procurement Modes - Products
- 04-Procurement Modes - Services
- 05-Order Processing & Payments
- 06-Ministry Specific Modules
- 07 - Forward Auction
- 08-Vivad Se Vishwas
- Beginner Certification

Download

Sr No Course Progress Completion date

By using the “Download” option, user can acquire the reports in Excel format.



The screenshot displays the GeM Learning Management System interface. The top navigation bar includes the GeM logo, the text 'Learning Management System', and menu items 'HOME', 'DASHBOARD', and 'MY COURSES'. On the right side of the navigation bar are icons for notifications, settings, and a user profile. Below the navigation bar is a dark blue header for 'My Learning Records' with a 'Home' link on the right. A left sidebar contains a 'Start' section with links for Profile, Reports, Preferences, and Log out. The main content area features a search filter for 'Course' set to 'ALL', a search input field, and filters for 'From' and 'To' dates (both set to February 7, 2024) with 'Enable' checkboxes. A 'Status' filter is set to 'All'. At the bottom of the filter section are 'Search' and 'Clear' buttons. A red-bordered 'Download' button is located at the bottom right of the page, above a table with columns for 'Sr No', 'Course', 'Progress', and 'Completion date'.



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May your learning journey be smooth and uninterrupted.

Thank you!

